

*Baptist College
and Graduate
School
of the West*
**bcgs
&w**

Property of Hamilton Square Baptist Church San Francisco, California



88-89 CATALOG

*Baptist College
and Graduate
School
of the West*

*bcgs
W*

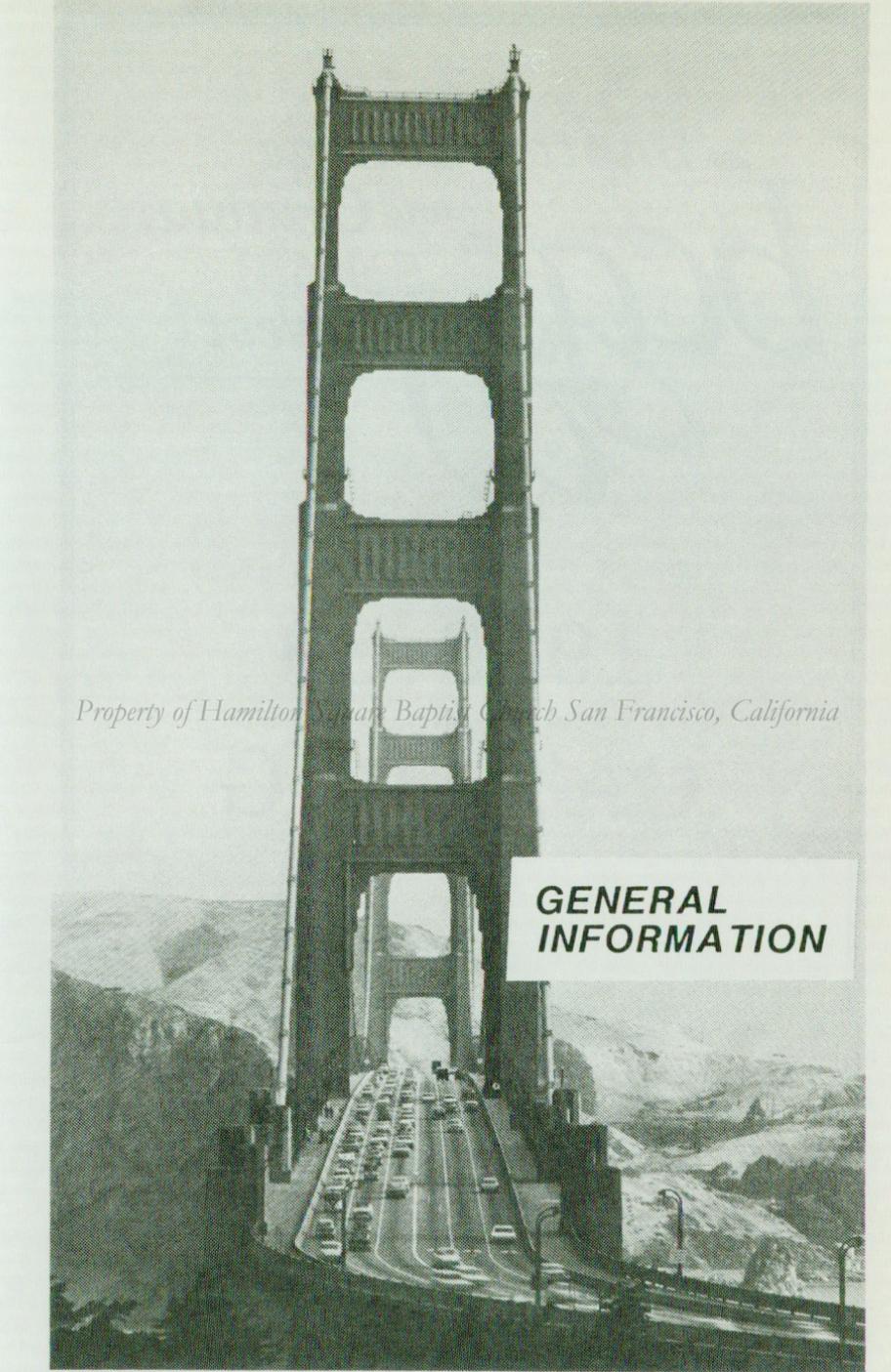
1988-89

Property of Hamilton Square Baptist Church San Francisco, California

CATALOG

1225 FRANKLIN STREET
SAN FRANCISCO
CALIFORNIA 94109

415 | 776-8082



Property of Hamilton Square Baptist Church San Francisco, California

**GENERAL
INFORMATION**

**A
MESSAGE
FROM
THE
PRESIDENT**



The planting and building of strong, vibrant local churches throughout the world is the pressing need of the hour. Early in the next century world population is expected to top six billion. Large cities and mega cities will dominate the world scene. In the light of the enormous, unspeakable need both at home and abroad, the *Baptist College and Graduate School of the West* is committed to train and equip highly-qualified leaders to face head-on the challenge of the 21st century. It is our burden to plant, build, and strengthen local churches, and to the same end, to foster the establishment of training institutions on the mission fields of the world. Our unique environment provides an ideal laboratory for training leaders to meet today's and tomorrow's challenge. We have purposed to combine academic excellence and fervent evangelism in our effort to equip laborers for the harvest fields both urban and rural. We will begin by laying a strong foundation here in the California Bay Area and then from there by moving across the West and though the gateway into the Orient and around the world. It remains our conviction that the Bible is the inerrant, inspired and infallible Word of the Living and True God. It remains our purpose to train men and women to be leaders in the fundamentalist movement.

Dr. David C. Innes,
President

1988-89 CALENDAR

| | <u>FALL 1988</u> | <u>SPRING 1989</u> |
|--|------------------|--------------------|
| Opening Rally | Aug 29 | Jan 24 |
| Registration | Aug 29-31 | Jan 23-24 |
| Day Classes Begin | Sep 1 | Jan 25 |
| Last day to Register for Day Classes | Sep 15 | Feb 8 |
| Night Classes Begin | | |
| Mondays | Sep 12 | Jan 30 |
| Tuesdays | Sep 6 | Jan 31 |
| Thursdays | Sep 1 | Jan 26 |
| Saturdays | Sep 3 | Jan 28 |
| Last day to Register for Night Classes | 3rd Class | 3rd Class |
| Midterm | | |
| Last Day to drop a Class without academic penalty | Oct 21 | Mar 24 |
| Holidays | | |
| Day Classes | Nov 24-25 | None |
| Night Classes | | |
| Mondays | None | Feb 20 |
| Tuesdays | None | Mar 21 |
| Thursdays | Nov 24 | Mar 23 |
| Saturdays | Nov 26 | Mar 25 |
| Spring Picnic | | Apr 22 |
| Last Day of Class | | |
| Day Classes | Dec 9 | May 9 |
| Night Classes | | |
| Mondays | Dec 19 | May 15 |
| Tuesdays | Dec 13 | May 16 |
| Thursdays | Dec 15 | May 11 |
| Saturdays | Dec 17 | May 13 |
| Day Class Examinations | Dec 13-16 | May 10-16 |
| <u>WINTER TERM 1989</u> | | |
| Doctor of Ministry | Jan 2-13 | |
| Church Planting Conference | Jan 23-24 | |
| BACCALAUREATE | | May 21 |
| COMMENCEMENT | | May 22 |
| <u>SUMMER SESSIONS 1989</u> | | |
| Doctor of Ministry - First Session | | May 22-Jun 2 |
| Doctor of Ministry - Second Session | | Jun 5-Jun 16 |
| Master of Christian Education - First Session | | Jun 12-Jun 28 |
| Master of Christian Education - Second Session | | Jul 5-Jul 21 |

1989-90 CALENDAR

| | <u>FALL 1989</u> | <u>SPRING 1990</u> |
|--|------------------|--------------------|
| Opening Rally | Aug 28 | Jan 23 |
| Registration | Aug 28-30 | Jan 22-23 |
| Day Classes Begin | Aug 31 | Jan 24 |
| Last day to Register for Day Classes | Sep 14 | Feb 7 |
| Night Classes Begin | | |
| Mondays | Sep 11 | Jan 29 |
| Tuesdays | Sep 5 | Jan 30 |
| Thursdays | Aug 31 | Jan 25 |
| Saturdays | Sep 2 | Jan 27 |
| Last day to Register for Night Classes | 3rd Class | 3rd Class |
| Midterm | | |
| Last Day to drop a Class without academic penalty | Oct 27 | Mar 23 |
| Holidays | | |
| Day Classes | Nov 23-24 | None |
| Night Classes | | |
| Mondays | None | Feb 19 |
| Tuesdays | None | Apr 10 |
| Thursdays | Nov 23 | Apr 12 |
| Saturdays | Nov 25 | Apr 14 |
| Spring Picnic | | Apr 28 |
| Last Day of Class | | |
| Day Classes | Dec 8 | May 8 |
| Night Classes | | |
| Mondays | Dec 18 | May 14 |
| Tuesdays | Dec 12 | May 15 |
| Thursdays | Dec 14 | May 10 |
| Saturdays | Dec 16 | May 12 |
| Day Class Examinations | Dec 12-15 | May 9-15 |
| <u>WINTER TERM 1990</u> | | |
| Doctor of Ministry | Jan 2-12 | |
| Church Planting Conference | Jan 22-23 | |
| BACCALAUREATE | | May 20 |
| COMMENCEMENT | | May 21 |
| <u>SUMMER SESSIONS 1989</u> | | |
| Doctor of Ministry - First Session | | May 21-Jun 1 |
| Doctor of Ministry - Second Session | | Jun 4-Jun 15 |
| Master of Christian Education - First Session | | Jun 11-Jun 27 |
| Master of Christian Education - Second Session | | Jul 5-Jul 21 |

PURPOSE

Baptist College and Graduate School of the West was born out of a sense of urgency on the part of Dr. David C. Innes, its President, and Dr. Dean A. Goddard, its Vice President, with the counsel and advice of godly pastors in the Bay Area. While that sense of urgency is its purpose, it can be expanded to a ten-fold statement:

1. To maintain an educational institution into the 21st century that holds a solid Biblical Position defending and propagating the inerrancy, infallibility, and preservation of the Bible; teaching and maintaining both ecclesiastical and personal separation; fully proclaiming the pre-tribulational, premillennial return of Christ.
2. To train men with a burden and vision for church planting with a goal of planting hundreds of churches throughout the West and the Orient.
3. To train men and women with an aggressive soulwinning methodology and with an effective follow-up and discipleship ministry.
4. To train men and women who are totally committed to the local church; promoting the local church as God's program for this age by training dynamic preachers to lead local churches, training laymen to strengthen local churches, and taking Bible College education into the local church with a unique satellite campus approach.
5. To provide hands-on working experience with many ethnic and cultural groups and training Christians in effective methods to reach an urbanizing world while teaching our graduates how to live and minister successfully in an urban environment.
6. To provide the man and woman power to effectively reach one of the world's greatest mission fields right here at home; teaching our students to have compassion on the multitudes--particularly the six million souls of the Bay Area.
7. To provide instruction in a proven missions strategy while located at the Gateway to the Orient; building upon a proven record of having successfully trained men to plant churches and establish Bible colleges on the mission field with graduates planting churches in seven

foreign countries and building Bible colleges in three already.

8. To provide Christian education on the West Coast that is committed to a standard of academic excellence especially emphasizing a superbly qualified faculty, a relevant curriculum for today's needs, quality music education, and a 20,000 volume Biblical library.
9. To provide training in developing strategies to reach an urbanizing world and geared for 21st century ministry while maintaining our focus on church planting and building.
10. To prove that Biblical Fundamentalists can still work together to accomplish great things for God.

Property of Hamilton Square Baptist Church San Francisco, California



HISTORY OF THE COLLEGE

In January 1987, Dr. David C. Innes, then President of San Francisco Baptist Theological Seminary, invited a group of like-minded, concerned Pastors from the Bay Area to meet at Foothill Baptist Church in Castro Valley (Rev. Daryl Wilson, Pastor) to discuss the urgent needs of reaching the 6 million plus residents of the Bay Area and the 12 million plus residents of Northern California with the Gospel. The result of that discussion was a unity of the Spirit of God among the men that the Bay Area needed:

- 1) The building and strengthening of the existing Fundamental Baptist churches in the area.
- 2) The planting of literally scores to hundreds of new Independent Fundamental Baptist Churches.
- 3) The conversion of the San Francisco Baptist Theological Seminary into a Bible College and Graduate School program so that the young people of this area who go to colleges in the East and the South can be kept here so that when they graduate they will be workers in the harvest field of the West. It was also decided to support the work of Brother Jim Armor and the Citadel Baptist College in Sacramento, California.

While the transition from Seminary to Bible College and Graduate School was not universally accepted by all, it was finally agreed that the transition would be made provided that the supporting churches and friends of the movement could raise \$50,000 by August 31, 1987 to pay off all of the Seminary's indebtedness and finish the closing year of the Seminary's operations. To the praise of the Lord, this was accomplished and *Baptist College and Graduate School of the West* opened its doors on August 31, 1987 with 39 students.



STATEMENT OF FAITH

Article I **The Scriptures**

The Old and New Testaments are a divine revelation and constitute the Word of God. The Bible was recorded by selected men who wrote under the superintendence of the Holy Spirit. It is verbally and plenary inspired, as originally given, and providentially preserved so that the manuscripts which we possess are practically identical with the originals. Therefore, we can preach with confidence and authority the Bible which we now possess.

Article II **The Godhead**

Comprehensively, the Scriptures testify that God is spirit, light, and love. Theologically, God is infinite, eternal, and immutable in His wisdom, power, presence, unity, holiness, justice, goodness, truth, and love. Thus God is sovereign.

God is revealed as self-existent and self-revealing, in three distinct Persons: Father, Son, and Holy Spirit, Who share the same attributes and are worthy of the same worship, confidence, and obedience, each have a distinct place in the execution of divine purpose.

Article III **The Lord Jesus Christ**

The Second Person of the Triune God is the Son, Whose name is the Lord Jesus Christ. He existed eternally with the Father, and at the time of His incarnation, without a change in His deity, became a man through the miracle of His divine conception and virgin birth. He lived a sinless, impeccable life, died a substitutionary death for all men, was buried and arose from the grave physically the third day. He ascended into heaven, is presently fulfilling His intercessory and mediatorial ministry, and has promised to return to rapture the church, prior to the Tribulation, at the conclusion of which He will institute His Davidic reign over Israel and the nations.

race, subjecting them to his authority and defrauding them of world dominion. He is the enemy of God, the accuser of God's people, and is active in counterfeiting the works and the truth of God. He was judged at the cross, and while active in this age and the scourge of the Tribulation, his destiny is the Lake of Fire to which he will be consigned at the close of the millennium.

Article VIII **The Church**

The Church is a spiritual body created on the Day of Pentecost, into which all true believers of this age are baptized by the Holy Spirit. The exalted Christ is the sole and supreme Head of the Church.

The local expression of the church is a company of immersed believers, independent in character and autonomous in function, existing in fellowship with other churches of like faith and order. Such New Testament local churches are free from interference and from ecclesiastical or political authority.

Property of Hamilton Square Baptist Church, San Francisco, California
To these churches are committed the ordinances of Baptism and the Lord's Supper. Baptism, obligatory upon every believer, is by immersion in water in the name of the Trinity as a sign of identification with Christ in His death, burial, and resurrection, and constitutes a prerequisite for membership. The Lord's Supper is a commemoration of the death of Christ and is designed as a renewal of communion with Him and a pledge of church fellowship. The officers of the local churches are pastors and deacons with the term "pastor" being used interchangeably with the terms "elder" and "bishop." The local churches have the responsibility of worship, self-edification, and the world-wide preaching of the gospel.

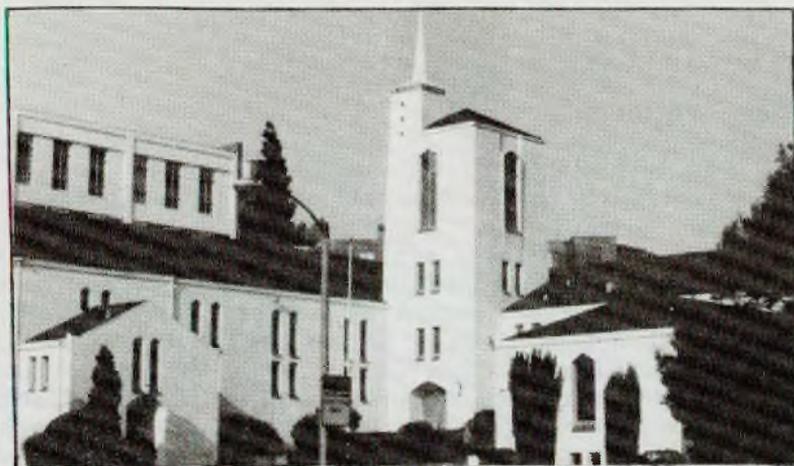
Article IX **Future Events**

At death the spirits and souls of believers pass instantly into the presence of Christ and remain in conscious joy until the resurrection of the body when Christ comes for His own.

The blessed hope of the believer is the imminent, personal, pretribulational, premillennial appearance of Christ to rapture the church. His righteous judgments will then be poured out on an unbelieving world during the Tribulation.

The climax of the seventh year will be the physical return of Jesus Christ to the earth in great glory to introduce the Davidic Kingdom. Israel will be saved and restored to national superiority. Satan will be bound, and the curse will be lifted partially from the physical creation. Following the Millennium, the Great White Throne judgment will occur, at which time the bodies and souls of the wicked dead shall be reunited and cast into the Lake of Fire.





LOCATION

The San Francisco Bay Area is both one of the most beautiful spots in all the world and a teeming metropolis of multicultural and multiethnic backgrounds. As one of the most visited centers of tourism in the United States, the scenic wonders range from the Redwood Forests to the Ocean beaches and Peninsulas. The man-made wonders range from the culturally advantageous symphony and opera houses to Fisherman's Wharf and Chinatown.

Although the radicalism and low morality of a vocal minority of the Bay Area's people attracts the attention of the national news media, San Francisco and its environs actually form a massive metropolitan area of nearly 7,000,000 who are honest, normal, hard working Americans in need of a Savior.

This wonderful location known for its temperate climate, its scenic beauty, its educational institutions, its cultural advantages, and its progressive economy is an ideal laboratory for the development of the pastoral, educational, and musical skills necessary for the student to become an effective leadership force for local churches who can envision reaching the multitudes with the gospel.

Although there are more than fifty like minded churches in the Greater Bay Area, the opportunities of America's most populated state, which stretches 1000 miles long and 200 to 300 miles wide, are such that there is room for the planting of a thousand new Fundamental Baptist Churches.

FACILITIES

Colleges Facilities

Day time classes of the Baptist College of the West meet (temporarily) in the facilities of the Foothill Baptist Church in Castro Valley. This suburban site on the East side of the Bay provides a ten acre campus for the use of day students as they pursue their undergraduate degrees. This facility is easily reached by highway taking the 580 freeway East out of Oakland and exiting on Castro Valley Boulevard. From the Contra Costa Area it can be reached by taking 680 South to 580 West and exiting in Castro Valley. Commuters can reach the Foothill Baptist Church by taking the BART to the Bayfair Station and catching the bus for a short 10 minute ride over the hill to the corner of Somerset Boulevard and Lake Chabot Road. It is a half a block walk to the church from the bus stop.

As the Lord leads, permanent facilities for the day time undergraduate classes will be acquired, but until then the Foothill Baptist Church provides sufficient classroom and study area for these classes to be conducted in pleasant and comfortable surroundings.

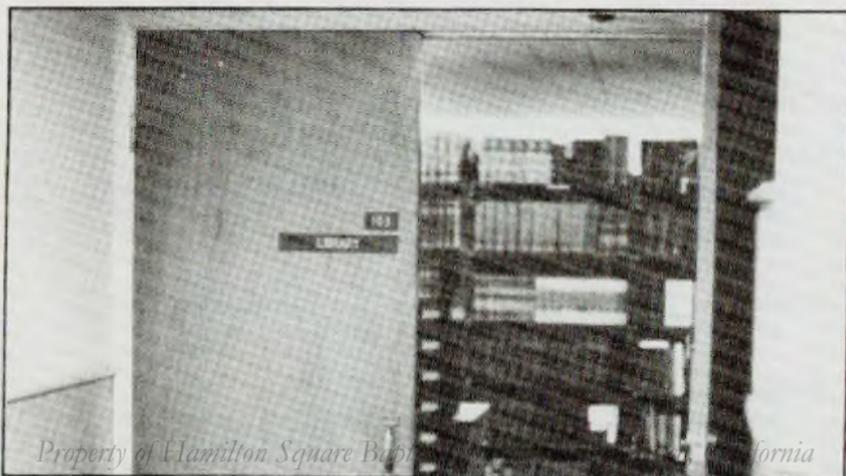
Student's needing housing should see the section later in this catalog on Student Housing.

Graduate School Facilities

All of the gradute school offices, classrooms, library, lounge, and study rooms are housed in the Hamilton Square Baptist Church of San Francisco. This fundamental church, which has ministered to the city for over 100 years, has provided these facilities to San Francisco Baptist Theological Seminary for 29 years and now continues this courtesy to the Baptist Graduate School of the West.

These facilities are attractive, spacious, comfortable, and provide an ideal location in which to prepare for the ministry of God's Word. They can easily be reached by car by taking 101 to its North end in the city and turning left up the hill to the corner of Franklin and Geary. BART passengers who avoid the problem of parking in the city would exit the BART system at the Montgomery Street station and catch the 38 Geary Blvd. bus to the corner of Franklin and Geary.

Nearly 25,000 technical and inspirational books, pamphlets, and magazines are housed in the library and borrowing privileges in several large theological libraries in the Bay Area are available to students doing advanced research.



ACCREDITATION

The *Baptist College and Graduate School of the West* does not belong to any national or regional accrediting agency of either state or secular persuasion. The College is a member of the American Association of Christian Colleges and may seek full accreditation from this fundamental, Christian organization sometime in the near future.

The School does not represent itself as giving state authorized or licensed degrees since it seeks no state approval for its program. The *Baptist College and Graduate School of the West* is a California not-for-profit, educational corporation.

NONDISCRIMINATION

The College admits students of any race to all the privileges, programs, and activities generally accorded to its students. Also the College does not discriminate on the basis of race in the administration of its educational policies, admissions policies, or scholarship programs.

ADMINISTRATION

Dr. David C. Innes..... President

Dr. Dean A. Goddard..... Vice President

FACULTY

Larry Ball (Bible, Speech)

B.A., Bob Jones University; M.A.B.S., San Francisco
Baptist Theological Seminary;
Pastor, Faith Baptist Church, San Pablo, CA.

Stanley L. Bushey (Bible, Ancient Languages)

B.A., M.A., Ph.D., Bob Jones University.

Richard Cantrell (Bible, History)

B.A., University of California; M.A., California State
University; D.R.E., Grace Graduate School.

Property of Hamilton Square Baptist Church San Francisco, California

Dean A. Goddard (Practical Theology)

B.A., Bob Jones University; D.D., Maranatha Baptist Bible
College; Pastor of the Fairway Park Baptist Church.

John Helke (Bible)

B.A., M.A., Maranatha Baptist Bible College; M.Div., Bob
Jones University.

David C. Innes (Practical Theology)

B.A., B.D., Bob Jones University; D.D., San Francisco
Baptist Theological Seminary; Pastor of the Hamilton
Square Baptist Church.

John Innes (Bible)

B.A., M.A., Bob Jones University.

James A. Knudsen (Piano Performance)

B.A., M.A., Bob Jones University.

Maurice J. Knudsen (Music)

B.Music, Northwestern College;
M.Music Ed., Drake University.

Paul E. McCullough (Theology, Counseling)

Graduate, Philadelphia School of the Bible; Graduate study, Dallas Theological Seminary; B.A., Columbia Bible College; B.D., Th.M., Winona Lake School of Theology; D.D., Maranatha Baptist Bible College; M.A. Marriage and Family Counseling, Azusa Pacific University.

John C. Mincy (Bible, Practical Theology)

B.A., M.A., Ph.D., Bob Jones University;
Pastor, Heritage Baptist Church, Antioch, CA.

Teresa M. Osteyee (Music, English)

B.S., M.Ed., Bob Jones University.

David R. Potter (Bible, Ancient Languages)

B.A., M.Div., Maranatha Baptist Bible College;
Ph.D., Bob Jones University.

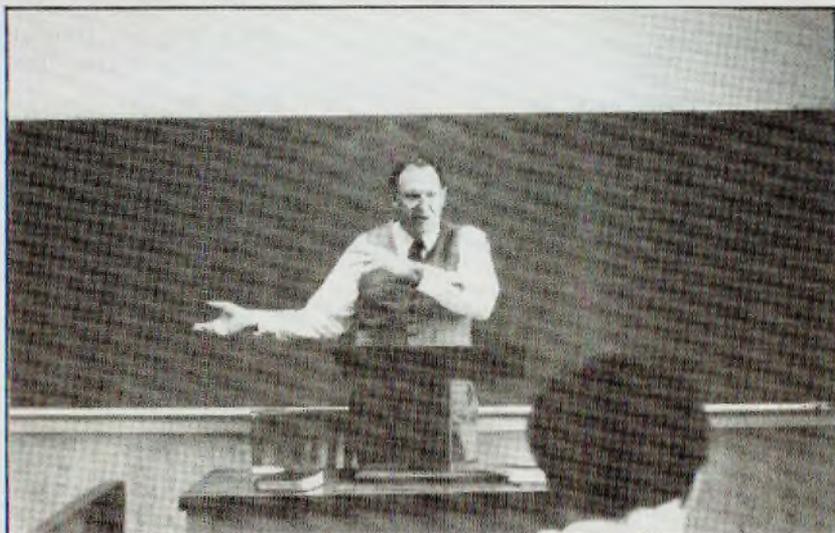
David Whitaker (Bible)

B.A., M.A., Bob Jones University.

Property of Hamilton Square Baptist Church San Francisco, California

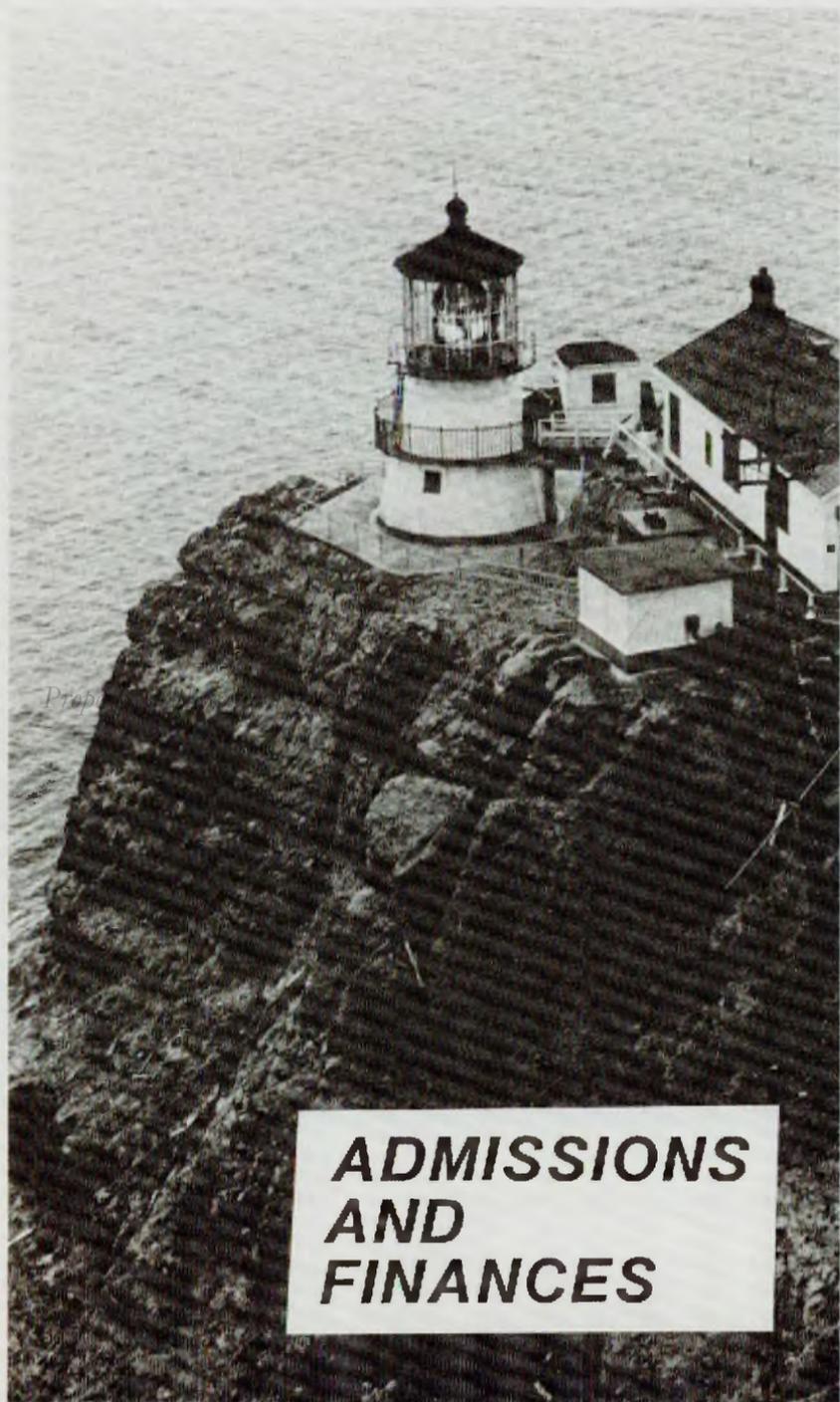
William P. Whitaker (Bible, Practical Theology)

B.A., D.D., Bob Jones University; Ph.D., Baptist Christian University; Pastor, First Baptist Church, Dublin-San Ramon, CA.



BOARD OF TRUSTEES

| | |
|------------------------|---|
| Ron Allen | Calvary Baptist Church San Francisco, CA |
| Rod Bell | Tabernacle Baptist Church Virginia Beach, VA |
| John Browning | Hamilton Square Baptist Church San Francisco, CA |
| Francisco G. Castaneda | Primera Iglesia Bautista Oakland, CA |
| Dean Goddard | Fairway Park Baptist Church Hayward, CA |
| Chester Hallberg | Calvary Baptist Church Hollister, CA |
| Dean Hallberg | Calvary Baptist Church Hollister, CA |
| David Innes | Hamilton Square Baptist Church San Francisco, CA |
| John Mincy | Heritage Baptist Church Antioch, CA |
| Burton Squires | Cornerstone Baptist Church Concord, CA |
| John Stevens | First Baptist Church Santa Maria, CA |
| Wayne VanGelderen, Jr. | Falls Baptist Church Menomonee Falls, WI |
| Dennis Walton | Faith Baptist Church Pembine, WI |
| John Watson | Central Baptist Church Merced, CA |
| Arno Weniger | Lucerne Christian Conference Center Lucerne, CA |
| William Whitaker | First Baptist Church San Ramon, CA |
| Daryl Wilson | Foothill Baptist Church Castro Valley, CA |



Probi

**ADMISSIONS
AND
FINANCES**

FINANCIAL INFORMATION

College Expenses

Christian Worker's Certificates

| | |
|--|-------|
| Matriculation Fee (Per Semester)..... | 15.00 |
| Tuition per Semester Hour Credit..... | 70.00 |
| Audit Fee Per Semester Hour..... | 35.00 |
| Certificate Fee (upon completion)..... | 15.00 |

Associate In Arts Degree

| | |
|---|----------|
| Matriculation Fee (Per Semester)..... | 25.00 |
| Tuition per Semester Hour (1-13)..... | 75.00 |
| Tuition per Semester (14/more Hours)..... | 1,000.00 |
| Audit Fee Per Semester Hour..... | 35.00 |
| Graduation Fee..... | 40.00 |

Graduate School Expenses

Property of Hamilton Square Baptist Church San Francisco, California

Master's Degree (M.A./M.C.E./M.Div.)

| | |
|---|----------|
| Matriculation Fee (Per Semester)..... | 25.00 |
| Tuition per Semester hour (1-13)..... | 80.00 |
| Tuition per Semester (14/more Hours)..... | 1,100.00 |
| Audit Fee per Semester Hour..... | 40.00 |
| Graduation Fee..... | 80.00 |

Doctor's Degree (D.Min.) and Master of Ministry (M.Min.)

| | |
|--------------------------------|-------|
| Tuition per Semester hour..... | 90.00 |
| Graduation Fee..... | 80.00 |

Additional Fees All Divisions

| | |
|--------------------------------------|--------|
| Application Fee (Undergraduate)..... | 15.00 |
| Application Fee (Graduate)..... | 25.00 |
| Late Registration Fee..... | 20.00 |
| Thesis Supervision Per Semester..... | 100.00 |
| Transcripts (after first copy)..... | 2.00 |

REFUND POLICY

If it is necessary for a student to withdraw from any division of Baptist College and Graduate School of the West except for academic reasons, refunds will be made upon written request according to the following schedule:

| | |
|---------------------------|-----------------|
| First Week | 90% of the fees |
| Second Week | 75% of the fees |
| Third Week..... | 60% of the fees |
| Fourth Week..... | 50% of the fees |
| Fifth Week and later..... | No refund |

PAYMENTS POLICY

Tuition paid in full at the day of registration receives a 5% discount. Otherwise 25% of tuition plus the matriculation fee is due at registration and the balance is due in three equal payments in 30, 60, 90 days. All financial obligations must be current before a student may take either mid-term or final exams. All accounts must be settled before graduation.

APPLICATION PROCESS

Normal processing time for applications is six weeks prior to the opening of the semester; however, in special cases provisional admission may be granted to those applying late. The following steps constitute the proper application procedure:

1. Application must be made on an official form which may be secured from the college office by calling (415) 776-8082.
2. A recent photograph must accompany the application blank.
3. An official transcript of high school grades and all courses taken beyond the high school level must be sent directly from the institution where the work was completed.
4. The application fee must accompany the application. This fee is not refundable.

FOREIGN STUDENTS

Baptist College and Graduate School of the West is authorized by the United State Department of Justice, Immigration and Naturalization Service to issue forms to students from countries other than the United States which the student may use to apply for a student's visa in order to come and study at here. Only students who have finished the equivalent of a four-year Bachelor of Arts or Bachelor of Science degree are eligible for consideration. The Graduate School has been used of God to train many students from countries all around the world. Its location on the West Coast and within the multi-ethnic City of San Francisco makes it ideal for this purpose. Foreign students who make application to attend must agree in advance to abide by the following regulations:

All students must return to their homeland immediately upon completing their studies at this school in order to take up the work of the ministry to their own people.

Property of Hamilton Square Baptist Church San Francisco, California

While attending this school there must be no romantic attachments nor steps taken which would result in marriage to any American citizen who resides in this country.

Families of married students cannot be brought to this country except in rare situations.

The Immigration Department does not normally allow foreign students to work in this country. The graduate school does not provide full tuition scholarships to any of its students. Therefore, details of financial support and sponsorship must be worked out before the student comes.

Unless prior arrangement is made, foreign students cannot transfer to another institution but must complete their program at this institution.

Details regarding the above regulations are provided to all foreign students who make application. In addition to the regular application procedure in this catalog, foreign applicants should arrange to take the Test of English as a Foreign Language (T.O.E.F.L.). For information on this, contact T.O.E.F.L., P. O. Box 2896, Princeton, N.J., 08541-2896, U.S.A.

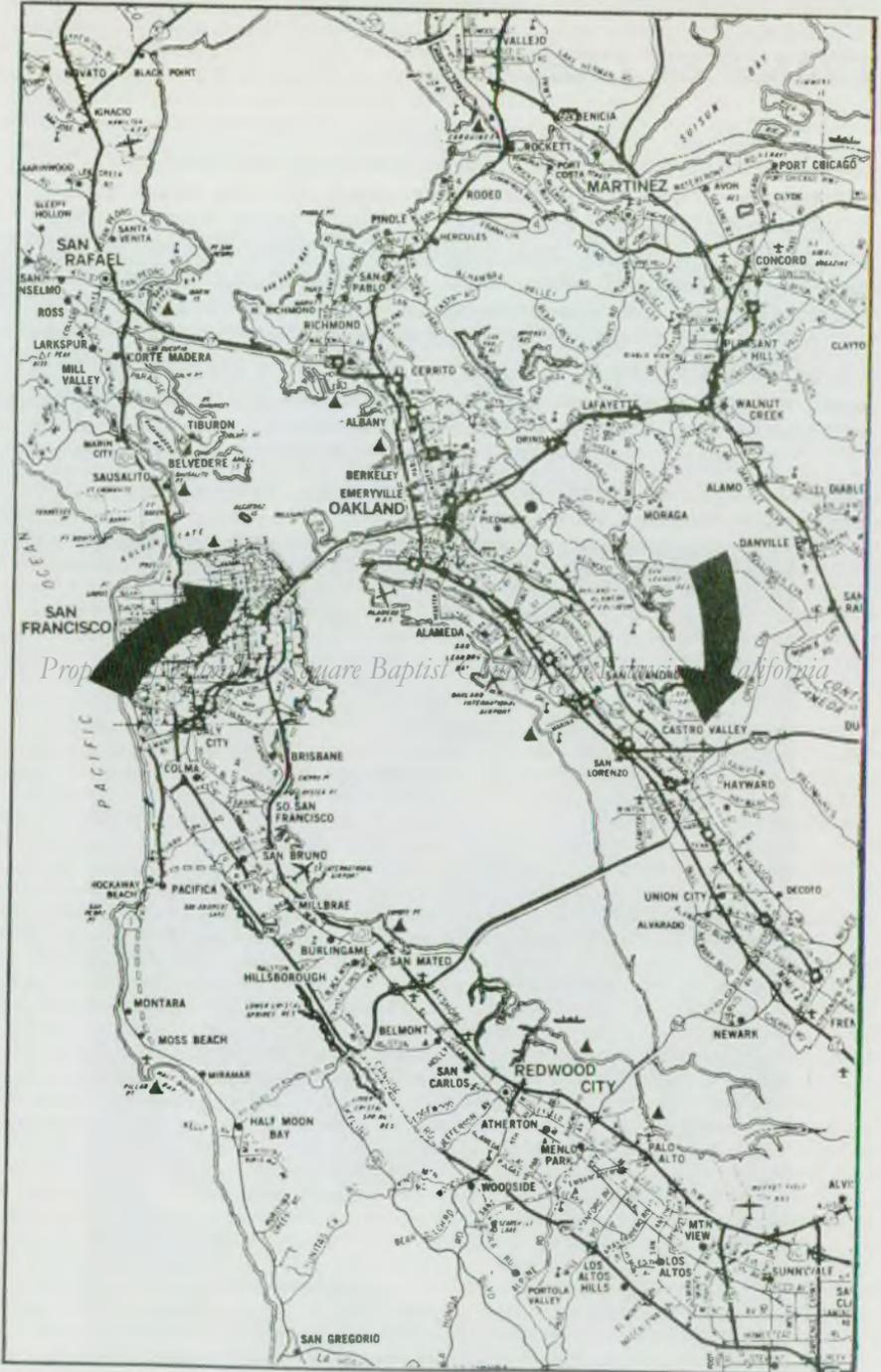
TRANSFER CREDIT

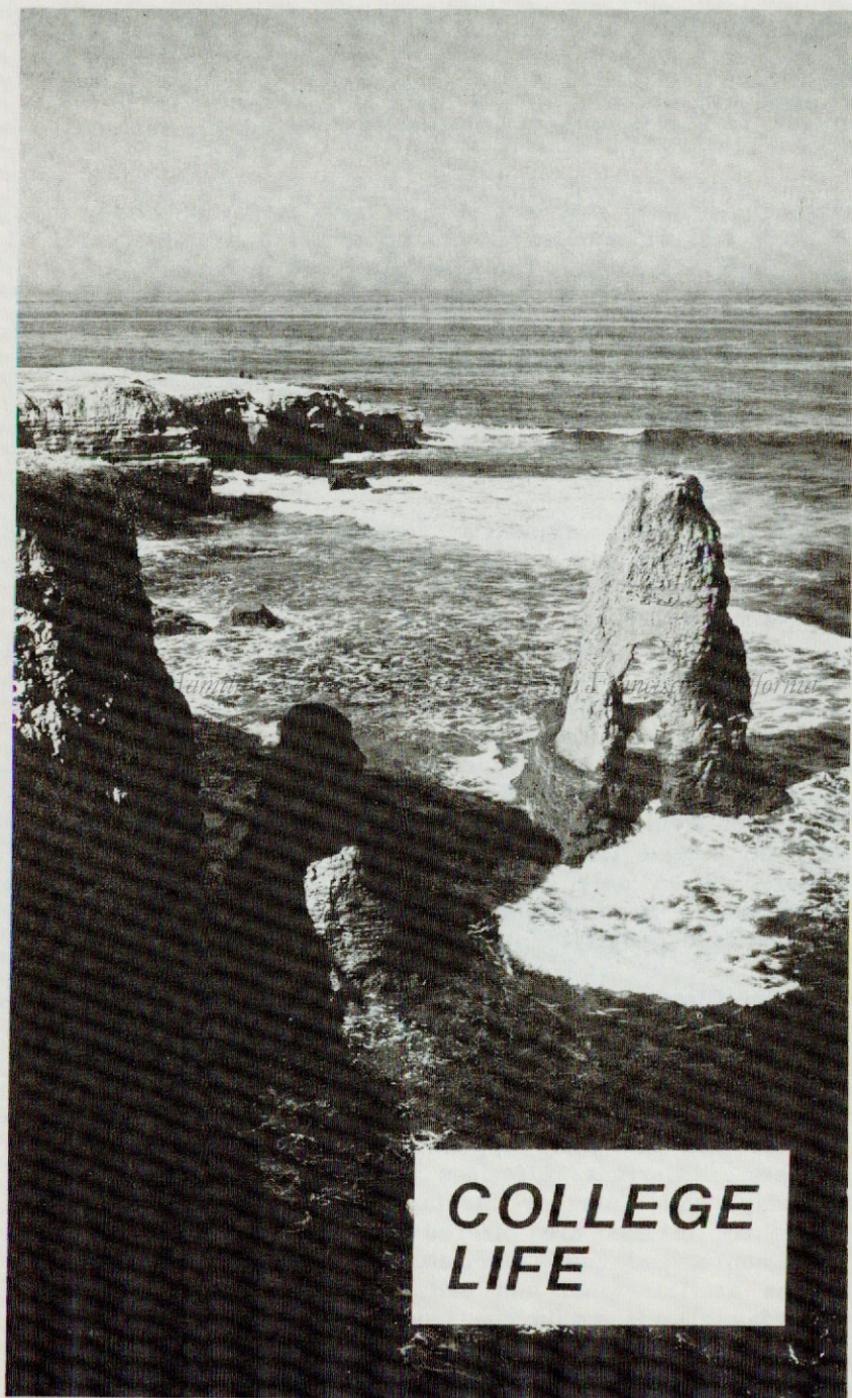
Students who wish to transfer to the Baptist College of the West from another college should correspond with the registrar's office to ascertain whether or not credits they have earned can be accepted. College level courses which are similar in scope and content to those offered by the Baptist College of the West can usually be transferred. Difficulty may be encountered in some subject areas (such as religion and education) which were studied at a non-Christian institution. In order to graduate a transfer student must complete at least two full semesters (32 credit hours) in residence at Baptist College of the West.

Students transferring into graduate programs should consult the sections of the catalog dealing with the particular program of interest.

Property of Hamilton Square Baptist Church, San Francisco, California







**COLLEGE
LIFE**

UNDERGRADUATE CLASSES

Daytime undergraduate classes are offered Tuesday through Friday mornings from 7:30 a.m. to 12:45 p.m. Periods last 50 minutes each, and there is a daily chapel of 30 minutes duration. The schedule is as follows:

| | |
|-----------------|---------------|
| Period I..... | 7:30 - 8:20 |
| Period II..... | 8:25 - 9:15 |
| Period III..... | 9:20 - 10:10 |
| Chapel..... | 10:15 - 10:45 |
| Period IV..... | 11:00 - 11:50 |
| Period V..... | 11:55 - 12:45 |

It is the student's responsibility to arrange his employment schedule so as to conform with the requirement that each student should be prepared to be on campus from 7:30 a.m. to 12:45 p.m. Tuesday through Friday.

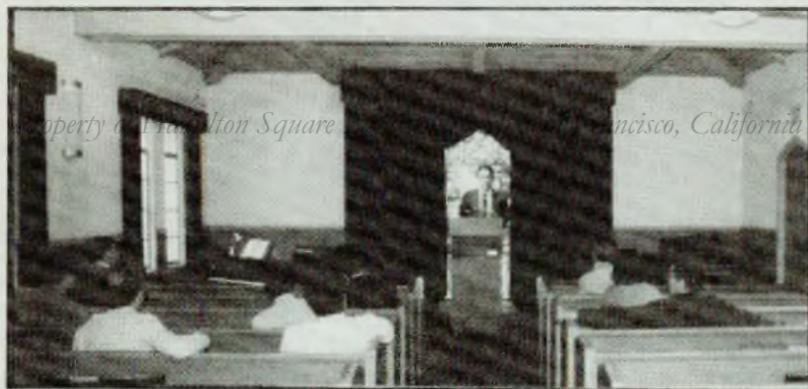
Because all undergraduate courses are taught in residence it is very important for students to be present in class unless circumstances make this impossible. Attendance is taken at every class and a student may miss a course without academic penalty only as many times as the class meets per week. Example: English composition meets three times per week and carries three semester hours credit. It may be missed three times per semester without academic penalty but only because of illness or unavoidable emergency. More absences than three would carry with it an academic penalty.

Evening Classes

Evening classes in Bible and Practical Work are offered in various locations around the Bay Area leading to the Christian Worker's Certificate. These are College-level courses and are fully applicable to the Associate in Arts degree. Current offerings are scheduled on Monday, Tuesday, and Thursday nights, and on Saturday mornings. Currently classes are offered at Rhonert Park, Martinez, Serramonte, and San Francisco. A typical evening schedule begins at 7:15 p.m. and ends at approximately 9:55 p.m. Saturday classes would run from approximately 9:15 a.m. to 11:55 p.m.

GRADUATE CLASSES

Due to the nature of Graduate level work, various programs of instruction carry with them unusual schedules, but a majority of the courses offered toward the M.A. in Bible and the Master of Divinity Degrees are offered in residence between the hours of 7:30 a.m. and 12:45 p.m. on Tuesday through Friday. Summer courses for the Masters in Christian Education will meet Monday through Saturday for two weeks and may extend as late as 1:45 p.m. Courses toward the M.A. in Bible are offered on Tuesdays only so that local pastors and their assistants may complete their degree in two years by going one day per week. These courses extend past 12:45 p.m. and the schedule should be noted at the time of registration.



CHAPEL

A thirty-minute chapel is conducted daily on the undergraduate level and twice per week on the graduate level by faculty members, local pastors, and guest speakers from out of town. Students of all classifications are required to attend chapel. Chapel is particularly important to *Baptist College and Graduate School of the West* because it is both the inspirational and motivational ministry to the students as well as the forum for the communication of the philosophy, convictions, and zeal that are so vital to an effective ministry. Special lectures are sponsored from time to time during the chapel hour to add to the training of the Lord's servants.

PRACTICAL EXPERIENCE

Every student is expected to be a member of a local, independent Fundamental Baptist Church and is expected to carry under the direction of the Pastor or staff of that church some form of a ministry load. Undergraduate Bible majors should either teach a Sunday School class, work a bus route, or regularly participate in the soulwinning ministry of their church. Education majors should teach a Sunday School class. Music majors should participate in the music ministry of their church by singing in the choir, singing or playing in special groups or as solos, as well as participate in the soulwinning ministry of their church. Secretarial Science majors must carry out a ministry in their church as well.

Graduate students should be ministering in the local, independent Fundamental Baptist Church as well as take the course Pastoral Practicum on either the Masters in Bible or Master of Divinity levels.

STANDARDS OF CONDUCT *Detour of Hamilton Square Baptist Church, San Francisco, California*

Each student is given supplementary information at the time of registration indicating the standards of dress and deportment expected. The *Baptist College and Graduate School of the West* believes that the use of tobacco, alcoholic beverages, chemical abuse, and indulgence in other worldly practices is incompatible with preparation for Christian ministry. Failure to abide by these convictions will be sufficient cause for dismissal from the college or the graduate school.

GRADING SYSTEM

Grades are computed on the following basis:

| Grade | | Grade Points/Hour |
|-------|---|-------------------|
| A | Excellent | 4.00 |
| A- | | 3.75 |
| B+ | | 3.25 |
| B | Above Average | 3.00 |
| B- | | 2.75 |
| C+ | | 2.25 |
| C | Average | 2.00 |
| C- | | 1.75 |
| D+ | | 1.25 |
| D | Below Average | 1.00 |
| D- | | 0.75 |
| F | | 0.00 |
| P | Pass | 1.00 |
| W | Withdrawal | |
| WP | Withdrawal with permission while passing | |
| WF | Withdrawal with permission while failing | |
| NR | Not Reported | |
| I | An incomplete grade may be granted only by action of the faculty for exceptional reasons, such as illness. All work must be completed before the midterm of the following semester or by the end of the summer (for second semester courses). | |

Honors Requirements

| | |
|------------------------|--------------------------|
| <i>cum laude</i> | 3.45 grade point average |
| <i>magna cum laude</i> | 3.60 grade point average |
| <i>summa cum laude</i> | 3.75 grade point average |

HOUSING

The *Baptist College and Graduate School of the West* does not possess dormitory facilities for students to live in. Students who come from outside the California Bay Area will live in their own rented facilities, which they will be responsible to choose and maintain. The College is glad to help students locate and select good housing and will make every effort possible to see that students are comfortably located near good, fundamental, Baptist local churches which they can attend and support. The College is actively pursuing the acquisition of dormitory facilities and expects to be able to make them available in the future.

Despite the city of San Francisco's reputation for high housing costs, students will find costs to be reasonably competitive if they locate outside the urban areas. Experience has shown that employment is generally easier to obtain than housing. Students who expect to work should allow three to four weeks to find the right housing and employment and be adequately settled in time for classes to begin.

erty of Hamilton Square Baptist Church San Francisco, California

There are five fundamental Christian schools in the Bay Area for married students who are interested in sending their children to one. The College recommends that students who will be moving their family to the area come at the beginning of the summer.





**CERTIFICATE
AND
DEGREE
PROGRAMS**

The Baptist College and Graduate School of the West offers the following degrees and certificates:

Christian Worker's Certificate
(12 hours of Evening Classes)

Advanced Christian Worker's Certificate
(CWC plus 12 additional hours)

Associate in Arts Degree
(64 Undergraduate Hours)

Bachelor of Arts Degree (1991)
(A.A. plus 64 additional hours)

Master of Arts Degree
(B.A. in Bible plus 32 hours)

Property of Hamilton Square Baptist Church San Francisco, California
Master of Christian Education Degree
(B.A. or B.S. plus 36 hours)

Master of Ministry Degree
(B.A. plus 3 years experience in the ministry and 30 hours of additional instruction)

Master of Divinity Degree
(B.A. or B.S. plus 96 hours)

Master of Theology Degree
(M.Div. plus 32 hours)

Doctor of Ministry Degree
(M.Div. plus 3 years experience in the ministry and 30 hours of additional instruction)

CHRISTIAN WORKER'S CERTIFICATE

The **Christian Worker's Certificate** can be completed in one year by going two sessions per week or in two years by going one session per week. In addition, all credits earned in the program can be counted toward either an A.A. or a B.A. degree should the student choose to pursue a degree later on.

| | |
|---|-----------------|
| New Testament Survey..... | 4 Hours |
| Old Testament Survey..... | 4 Hours |
| Personal Evangelism and Discipleship..... | 2 Hours |
| Practical Electives..... | 2 Hours |
| | <u>12 Hours</u> |

ADVANCED

CHRISTIAN WORKER'S CERTIFICATE

Designed for laymen from local churches who wish to improve their usefulness to the Lord, the **Advanced Christian Worker's Certificate** can be completed in one year by attending two evening sessions per week or in two years by attending one evening session per week.

| | |
|--------------------------|-----------------|
| Bible Doctrines..... | 6 Hours |
| Practical Electives..... | 6 Hours |
| | <u>12 Hours</u> |

ASSOCIATE IN ARTS DEGREE

The **Associate in Arts degree** programs at the Baptist College and Graduate School of the West are designed specifically to prepare men and women to be effective servants of God in their local churches regardless of what field they major in. Because of this all programs require a minimum amount of training in Bible and practical studies. Students admitted to the program are expected to be born-again Christians who give evidence of high moral and spiritual standards and whose character and integrity are exemplary. The College exists for the purpose of training such men and women to be winners of souls, builders of local churches, and leaders in the fundamentalist movement.

In order to become a candidate for the Associate in Arts degree, students should be high school graduates or

possess G.E.D. equivalency. Prospective students who plan to enter the program next fall should take either the A.C.T. or the S.A.T. before then. This will better help the College advise the student on his academic program.

All courses in the Associate in Arts programs will be offered in day classes (Tuesday through Friday). Students must complete 64 credit hours (68 for Church Music) in order to graduate. No more than fifty percent of the program can be transferred from another institution.

There are four major programs: Church Music, Bible, Christian Education, and Secretarial Science. When the Bachelor in Arts degree programs are created, all Associate in Arts courses passed with a grade of C or above will be credited toward those programs.

Application should be made on the official college application form and submitted with the non-refundable \$15 application fee and related documents.

Property of Hamilton Square Baptist Church San Francisco, California

Associate in Arts Program: Bible Major

First Year

| | | | |
|-----------|---------------------------|-----------|----------------------------|
| 2 BI 111 | N.T. Survey I | 2 BI 112 | N.T. Survey II |
| 2 BI 211 | O.T. Survey I | 2 BI 212 | O.T. Survey II |
| 3 EN 111 | English Grammar | 3 EN 112 | English Composition |
| 3 SP 111 | Fundamentals of Speech I | 3 SP 112 | Fundamentals of Speech II |
| 3 HI 111 | History of Civilization I | 3 HI 112 | History of Civilization II |
| 2 PR 111 | Personal Christianity I | 2 PR 112 | Personal Christianity II |
| <u>15</u> | | <u>15</u> | |

Summer: PR 123 Practical Christian Training 2

Second Year

| | | | |
|-----------|----------------------------|-----------|-----------------------------|
| 3 BI 311 | Bible Doctrines I | 3 BI 312 | Bible Doctrines II |
| 3 BI 211 | English Literature | 3 EN 212 | American Literature |
| 3 | Mathematics or Science | 3 | Mathematics or Science |
| 3 PR 211 | Prin. of Christian Serv. I | 3 PR 212 | Prin. of Christian Serv. II |
| 4 AL 211 | Elementary Greek I | 4 AL 212 | Elementary Greek II |
| <u>16</u> | | <u>16</u> | |

REFERENCES

Your Pastor's name _____

(Pastors applying for the D.Min. and M.Min. should give the name and address of a fellow pastor.)

Two other persons (not relatives) to whom we may send reference requests:

Name _____

Address _____

Name _____

Address _____

HEALTH

Do you have any physical disabilities or limitations? _____

If so, what? _____

Have you ever received psychiatric treatment? _____ (If so, please give details on a separate sheet of paper.)

Have you ever taken drugs illegally? _____ If so, how recently and to what extent? _____

Property of Hamilton Square Baptist Church San Francisco, California

Do you currently use tobacco or alcoholic beverages? _____

Which program are you applying for?

Undergraduate courses (Certificate, A.A., B.A.)

Graduate courses (M.A., M.Div., M.Min., Th.M., D.Min.)

Date of the first session you plan to attend _____

(Forms for additional information will be sent to foreign students and those applying for graduate programs.)

INSTRUCTIONS FOR FILING APPLICATION

- (1) Fill out this application form completely. We must have all information in order to finish processing it.
- (2) On separate sheet of paper in your own handwriting enclose a brief testimony concerning your salvation, Christian experience, vocational goals and reasons why you desire to attend this college.
- (3) Submit the application fee (\$15 for undergraduate, \$25 for graduate). This fee is not refundable.

Signed _____ Date _____

Please send this completed form and additional statements to the Registrar, Baptist College and Graduate School of the West, 1225 Franklin Street, San Francisco, CA 94109.

Associate in Arts Program: Church Music Major

| | | <u>First Year</u> | |
|-----------|----------------------------------|-------------------|-----------------------------------|
| 2 | BI 111 N.T. Survey I | 2 | BI 112 N.T. Survey II |
| 3 | EN 111 English Grammar | 3 | EN 112 English Composition |
| 3 | SP 111 Fundamentals of Speech I | 3 | SP 112 Fundamentals of Speech II |
| 3 | HI 111 History of Civilization I | 3 | HI 112 History of Civilization II |
| 2 | PR 111 Personal Christianity I | 2 | PR 112 Personal Christianity II |
| 3 | MU 111 Music Theory I | 3 | MU 112 Music Theory II |
| 1 | | 1 | Piano/Voice |
| 1 | Piano/Voice | 1 | |
| 17 | | 17 | |

| | | <u>Second Year</u> | |
|-----------|-----------------------------------|--------------------|------------------------------------|
| 2 | BI 211 O.T. Survey I | 2 | BI 212 O.T. Survey II |
| 3 | EN 211 English Literature | 3 | EN 212 American Literature |
| 3 | | 3 | Mathematics or Science |
| 3 | PR 211 Prin. of Christian Serv. I | 3 | PR 212 Prin. of Christian Serv. II |
| 3 | MU 211 Adv. Music Theory I | 3 | MU 212 Adv. Music Theory II |
| 1 | MU 221 Piano | 1 | MU 222 Piano |
| 1 | MU 231 Voice | 1 | MU 232 Voice |
| 1 | MU 241 Songleading | 1 | MU 214 Conducting |
| 17 | | 17 | |

Property of Hamilton Square Baptist Church San Francisco, California

Associate in Arts Program: Christian Education Major

| | | <u>First Year</u> | |
|-----------|----------------------------------|-------------------|-----------------------------------|
| 2 | BI 111 N.T. Survey I | 2 | BI 112 N.T. Survey II |
| 3 | EN 111 English Grammar | 3 | EN 112 English Composition |
| 3 | SP 111 Fundamentals of Speech I | 3 | SP 112 Fundamentals of Speech II |
| 3 | HI 111 History of Civilization I | 3 | HI 112 History of Civilization II |
| 2 | PR 111 Personal Christianity I | 2 | PR 112 Personal Christianity II |
| 3 | MA 111 Consumer Mathematics | 3 | ED 112 Intro. to Education |
| 16 | | 16 | |

| | | <u>Second Year</u> | |
|-----------|-----------------------------------|--------------------|------------------------------------|
| 2 | BI 211 O.T. Survey I | 2 | BI 212 O.T. Survey II |
| 3 | EN 211 English Literature | 3 | EN 212 American Literature |
| 3 | SC 111 Biological Science I | 3 | SC 112 Biological Science II |
| 3 | PR 211 Prin. of Christian Serv. I | 3 | PR 212 Prin. of Christian Serv. II |
| 3 | ED 211 General Psychology | 3 | ED 212 Educational Psychology |
| 3 | ED 213 Materials & Methods | 1 | ED 214 Education Practicum |
| 17 | | 15 | |

Associate in Arts Program: Secretarial Science MajorFirst Year

| | | | | | |
|---|--------|--------------------------|---|--------|---------------------------|
| 2 | BI 111 | N.T. Survey I | 2 | BI 112 | N.T. Survey II |
| 3 | EN 111 | English Grammar | 3 | EN 112 | English Composition |
| 3 | SP 111 | Fundamentals of Speech I | 3 | SP 112 | Fundamentals of Speech II |
| 2 | PR 111 | Personal Christianity I | 2 | PR 112 | Personal Christianity II |
| 3 | MA 111 | Consumer Mathematics | 3 | BU 122 | Secretarial Accounting |
| 4 | BU 111 | Basic Typing | 4 | BU 112 | Intermediate Typing |

I7

I7

Second Year

| | | | | | |
|---|--------|----------------------------|---|--------|-----------------------------|
| 2 | BI 211 | O.T. Survey I | 2 | BI 212 | O.T. Survey II |
| 3 | PR 211 | Prin. of Christian Serv. I | 3 | PR 212 | Prin. of Christian Serv. II |
| 4 | BU 221 | Beginning Shorthand | 4 | BU 222 | Advanced Shorthand |
| 4 | BU 211 | Advanced Typing | 4 | BU 212 | Office Procedures |
| 2 | EN 222 | Business English | 2 | BU 224 | Filing/Record Management |

I5

I5

BACHELOR OF ARTS

In its third year of operating fulltime day classes, Baptist College of the West plans to offer Bachelor of Arts degrees for Christian Workers in four areas: Bible, Church Music, Christian Education, and Church Secretarial Science. Although course outlines are not offered here, the curriculum is planned, and preparations are underway to publish those curriculums as soon as possible. Interested parties should contact the office to be placed on a list of those who will be the first to be notified of the curriculums as they are released.



MASTER OF ARTS

The Master of Arts is a thirty-two (32) hour program designed with a double intent, (1) the provision of quality graduate level training for those already serving in local churches in the area and (2) as a stepping stone toward the higher, more needed degree of Master of Divinity. The curriculum for the Master of Arts has been designed so that a pastor or associate pastor in the area can attend classes one day per week and complete the degree in two years. Every course in the Master of Arts program except the thesis counts toward the Master of Divinity. The Master of Arts requires as a prerequisite the baccalaureate degree with a major in either Bible or a pastoral studies program. In addition to this the student must have completed at least two years study of Biblical Greek before he can be considered a candidate for graduation.

MASTER OF ARTS

FIRST YEAR

Property of Hamilton Square Baptist Church San Francisco, California

| | | | | | |
|---|--------|---------------------------------|---|--------|----------------------------|
| 3 | BI 511 | Old Testament Introduction | 3 | BI 512 | New Testament Introduction |
| 3 | TH 511 | Proleg., Bibliol., Theo. Proper | 1 | PR 523 | Pastoral Practicum |
| | | | 3 | TH 512 | Man, Sin, Christology |
| 6 | | | 7 | | |

SUMMER

| | | |
|---|--------|-----------------------------|
| 3 | PR | Practical Theology Elective |
| 1 | PR 523 | Pastoral Practicum |
| 4 | | |

SECOND YEAR

| | | | | | |
|---|--------|-----------------------------|---|--------|--------------------------|
| 3 | BI 513 | Methods Biblical Exposition | 3 | BI 522 | Daniel & Revelation |
| 1 | PR 523 | Pastoral Practicum | 2 | BI 524 | Master's Thesis |
| 3 | TH 521 | Soteriology | 3 | PR 512 | Contemporary Christendom |
| 7 | | | 8 | | |

MASTER OF MINISTRY

By taking the same courses as listed under the Doctor of Ministry program (with the exception of the thesis), a pastor with three years of pastoral experience and a Bachelor of Arts degree in Bible or pastoral studies can complete a degree in professional expertise called the Master of Ministry.

MASTER OF CHRISTIAN EDUCATION (M.C.E.)

In the early part of the Twentieth Century in America, the Bible Colleges and the Bible Institutes called Christian Education that discipline of studies relating to the local church and its education of lay people and children. At this same time the Theological Seminaries called this field of study Religious Education and granted degrees like the Masters of Religious Education and the Doctor of Religious Education. Then in the decade of the sixties, the Christian School movement came up and colleges began granting degrees in Education, Secondary and Elementary, and the field of Christian Education died. The Department of Christian Education at Baptist College and Graduate School of the West is intent upon reminding all of us that Christian School Education is Christian Education and that the Christian School has no business training people to teach in Government Schools.

Property of Hamilton Square Baptist Church, San Francisco, California
The Master of Christian Education degree program is designed specifically for Christian school teachers and administrators who want graduate training in the field of Christian Education during the summer when school is not in session. Prospective enrollees must possess a bachelors degree in the field of education or Bible and should fill out and submit the standard college application form including the application fee and related documents.

The program is taught in a three year cycle during two fifteen day sessions each summer. Every student must declare a major in either administration, elementary education, or secondary education. Students may enter the program at any point in the cycle. The college expects to bring guest lecturers from across the United States who are specialists--not just in education, but in education from a truly Christian perspective.

The daily schedule consists of two sessions taught from 8:00 a.m. to 10:45 a.m. and from 11:00 a.m. to 1:45 p.m. The fifteen day sessions run Monday through Saturday.

Christian School Administration

| | | |
|-----------|--------|------------------------------------|
| 3 | BI 511 | Old Testament Introduction |
| 3 | ED 511 | Philosophy of Christian Education |
| 3 | ED 512 | Foundations of Christian Education |
| 3 | ED 513 | Advanced Methods Evaluation |
| <u>12</u> | | |

| | | |
|-----------|--------|---------------------------------|
| 3 | BI 512 | New Testament Introduction |
| 3 | ED 521 | Christian School Administration |
| 3 | ED 522 | Elementary School Curriculum |
| 3 | ED 525 | Directed Study |
| <u>12</u> | | |

| | | |
|-----------|--------|------------------------|
| 3 | ED 523 | School Management |
| 3 | ED 524 | High School Curriculum |
| 6 | ED 525 | Directed Study |
| <u>12</u> | | |

Elementary Education

| | | |
|-----------|--------|------------------------------------|
| 3 | BI 511 | Old Testament Introduction |
| 3 | ED 511 | Philosophy of Christian Education |
| 3 | ED 512 | Foundations of Christian Education |
| 3 | ED 513 | Advanced Methods Evaluation |
| <u>12</u> | | |

Property of Hamilton Square Baptist Church, San Francisco, California

| | | |
|-----------|--------|-----------------------------|
| 3 | BI 512 | New Testament Introduction |
| 3 | ED 531 | Methods of Reading |
| 3 | ED 532 | Methods of Math Instruction |
| 3 | ED 535 | Directed Study |
| <u>12</u> | | |

| | | |
|-----------|--------|--------------------|
| 3 | ED 533 | Methods of History |
| 3 | ED 534 | Methods of Science |
| 6 | ED 535 | Directed Study |
| <u>12</u> | | |

Secondary Education

| | | |
|-----------|--------|------------------------------------|
| 3 | BI 511 | Old Testament Introduction |
| 3 | ED 511 | Philosophy of Christian Education |
| 3 | ED 512 | Foundations of Christian Education |
| 3 | ED 513 | Advanced Methods Evaluation |
| <u>12</u> | | |

| | | |
|-----------|--------|---------------------------------------|
| 3 | BI 512 | New Testament Introduction |
| 3 | ED 541 | Guidance Counseling |
| 3 | ED 542 | Teaching High School Math and Science |
| 3 | ED 545 | Directed Study |
| <u>12</u> | | |

| | | |
|-----------|--------|--|
| 3 | ED 543 | Teaching High School English |
| 3 | ED 544 | Teaching High School History and Bible |
| 6 | ED 545 | Directed Study |
| <u>12</u> | | |



MASTER OF DIVINITY

The Master of Divinity degree is designed for the prospective pastor or missionary and emphasizes theology, the practical use of the original languages, and the application of Biblical principles to the work of the ministry. Each student makes practical application of his academic training through work in a local church.

The Seminary will accept students who have prepared themselves for work on a graduate level. To be considered by the Admissions Committee for enrollment as a regular or part-time student, one must have a baccalaureate degree or its academic equivalent.

In view of the Seminary's intensive emphasis on the Biblical, theological, and linguistic aspects of its curriculum, and the necessity for a pastor to have a broad background in the arts and sciences, it is strongly recommended that a student emphasize the following disciplines in his undergraduate program: English, history (especially western civilization), foreign language, science, social science, philosophy, and psychology.

In order to graduate the prospective Master of Divinity candidate must achieve a grade point average of 2.4 in his in-residence work.

The student must give evidence of a life dedicated to the Lord's service, one that evidences maturity and responsibility in the spiritual, moral, and material aspects of life. These requirements are just as significant as academic achievements, and are evaluated by the observation of the faculty and the reports on the student's practical service.

MASTER OF DIVINITY

FIRST YEAR

| | | | | | |
|-----------|--------|---------------------------------|-----------|--------|----------------------------|
| 3 | BI 513 | Methods Biblical Exposition | 3 | BI 514 | Romans |
| 2 | HI 511 | Church History I | 2 | HI 512 | Church History II |
| 2 | AL 501 | Elementary Greek I | 2 | AL 502 | Elementary Greek II |
| 3 | BI 511 | Old Testament Introduction | 3 | BI 512 | New Testament Introduction |
| 3 | PR 511 | Baptist Polity | 3 | PR 512 | Contemporary Christendom |
| 3 | TH 511 | Proleg., Bibliol., Theo. Proper | 3 | TH 512 | Man, Sin, Christology |
| <u>16</u> | | | <u>16</u> | | |

SECOND YEAR

| | | | | | |
|-----------|--------|-------------------------|-----------|--------|----------------------------|
| 3 | BI 521 | Christian Life & Ethics | 3 | BI 522 | Daniel-Revelation |
| 3 | AL 521 | Greek Grammar & Syntax | 3 | AL 522 | Greek Grammar and Exegesis |
| 4 | AL 523 | Elementary Hebrew I | 4 | AL 524 | Elementary Hebrew II |
| 3 | PR 621 | Homiletics I | 2 | PR 522 | Pastoral Counseling |
| 3 | TH 521 | Soteriology | 1 | PR 523 | Pastoral Practicum |
| <u>16</u> | | | <u>16</u> | | |

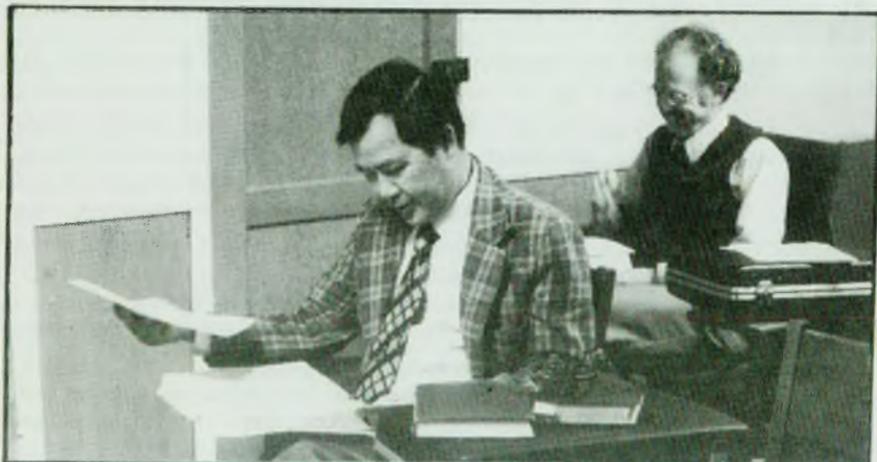
SUMMER

1 PR 523 Pastoral Practicum

Property of Hamilton Square Baptist Church San Francisco, California

THIRD YEAR

| | | | | | |
|-----------|--------|--------------------------|-----------|--------|----------------------------|
| 3 | BI 531 | Isaiah | 3 | BI 532 | Matthew-Acts |
| 2 | HI 631 | Baptist History | 2 | AL 632 | Hebrew Exegesis II |
| 2 | AL 633 | Textual Criticism | 2 | PR 532 | Educational Administration |
| 2 | AL 631 | Hebrew Exegesis I | 2 | PR 534 | Pastoral Seminar |
| 1 | PR 523 | Pastoral Practicum | 3 | TH 532 | Apologetics |
| 3 | PR 531 | Church Administration | 3 | TH 632 | Senior Theology |
| 3 | TH 531 | Eschatology, Holy Spirit | <u>15</u> | | |
| <u>16</u> | | | | | |





MASTER OF THEOLOGY

The Master of Theology program is designed to serve three distinct purposes: (1) preparation for a teaching career, (2) preparation for the Doctor of Theology Program, and (3) limited specialization in a specific discipline of value to the student's particular professional career. Majors are offered in the Departments of Old Testament, New Testament, and Theology.

The Master of Theology program requires thirty-two (32) semester hours of advanced courses. At least twenty of these will be taken in the student's major field. The other twelve should be divided among other areas of theological study. The prospective candidate must complete the Master of Divinity degree or its equivalent with a grade point of 3.0 (B).

No Master of Theology courses may be audited. All courses are offered on a rotating basis and no guarantee is made that the program can be completed in one year's time.

In order to graduate at least sixteen semester hours must be completed in residence with a 3.0 (B) grade point average. No grade lower than C- will be credited to the program. All work for the Master of Theology degree must be completed within five years from the time of the first matriculation. Exception must be approved by the faculty.

One of the requirements of the Master of Theology degree is the writing of a thesis of approximately 50,000 words. The work must demonstrate scholarship, research, and originality. Specific requirements for the thesis are available from the Dean's office.

DOCTOR OF MINISTRY

Purpose

The Doctor of Ministry program is designed to help the man of God who is currently pastoring the local church to sharpen his skills for ministry and to develop new ones that will help him do the work that God has called him to do. It presupposes that the pastor already has an adequate academic education, and it should enable him to extend the professional aspect of his preparation and thereby enhance the effectiveness of his ministry. The program is designed to emphasize communication, administration, counselling and current developments in the area of pastoral methodology.

Description

In order to accommodate pastors who are currently serving in a fulltime ministry the Doctor of Ministry program is offered in two-week segments three times per year. There will be one session in mid-January and one double session during the summer months. The program can be completed in three to five years depending upon how many courses the student takes each year. Classes will meet from four to five hours each day.

The program is equivalent to thirty semester hours of classwork. Each course is equivalent to three semester hours, and there are ten courses in the program. Seven of these courses are required, and three others may be chosen from electives that will be offered to complete the coursework requirements.

The cycle of required courses for the Doctor of Ministry program repeats itself every three years. Each year two required courses and one elective are offered. Elective courses are scheduled according to demand.

The advisor for the Doctor of Ministry program is the Dean of the Graduate School, and all students are under the direct supervision of the president, Dr. David C. Innes.

Many of the courses will be taught by visiting faculty, and some will be taught by current members of the Graduate School faculty. In some cases a visiting speaker and resident faculty member will both teach the course as a team. Guest faculty members are pastors whose ministry and training have given them particular expertise in the subject area of the class.

Entrance Requirements

The prospective candidate for the Doctor of Ministry degree must have a Master of Divinity degree. Transcripts should be sent directly from the institution where the degree was granted. The program must be similar in scope and content to the Master of Divinity program at Baptist Graduate School of the West. Students whose grade point average is less than a B average may be accepted on a probationary basis.

The candidate should also have at least three years of pastoral experience after receiving the Master of Divinity degree and must be currently serving in a pastoral position throughout the duration of the program.

In addition to the regular application for admission the candidate must complete a questionnaire provided by the Seminary to evaluate his doctrinal and ecclesiastical position. It is expected that students accepted for this program will be baptistic in polity and separatist in orientation and fellowship.

The candidate should also provide the School with references consisting of two other pastors and two members of his board of deacons who are able to give testimony concerning his gifts and calling to the ministry.

Continuation in the Program

In order to be retained in the Doctor of Ministry program the student must sign up for no less than two classes during the course of each calendar year. Students should plan to complete the program within six calendar years of their first matriculation into it. In cases where extreme hardship or difficulty has interfered with studies, the faculty may grant exceptions to these rules.

Because of the concentrated nature of the courses it is essential that students attend all classes. Courses may not be dropped except for unavoidable circumstances beyond the student's control that make it impossible for him to complete the course.

Transfer Credit

No more than two classes (six hours) can be transferred into the program. They must be from a Doctor of Ministry curriculum at an approved institution and be similar in scope

and content to what is required at this School. No course with a grade less than B can be transferred.

Graduation Requirements

Acceptance into the Doctor of Ministry program does not guarantee that the student will graduate. After completing eighteen hours of classes the student may be admitted to candidacy by vote of the faculty. In order to graduate he must successfully complete thirty hours of classes with a B average including the completion of his dissertation project. He must also demonstrate the leadership and maturity that would be expected from one possessing this level of training. It is expected that the progress of the student's current ministry will reflect the positive growth of his academic career. Sometime before graduation the candidate will be interviewed by the faculty in order to assess his current position on doctrine and fellowship. All graduates must be in agreement with the College Statement of Faith.

Property of Hamilton Square Baptist Church, San Francisco, California

Prescribed Courses

- Contemporary Issues for Fundamentalists
- Marriage and Family Counselling
- Biblical Exposition
- Dissertation Project
- Evangelism and Church Growth
- Church Management and Leadership
- Discipleship and Lay Training

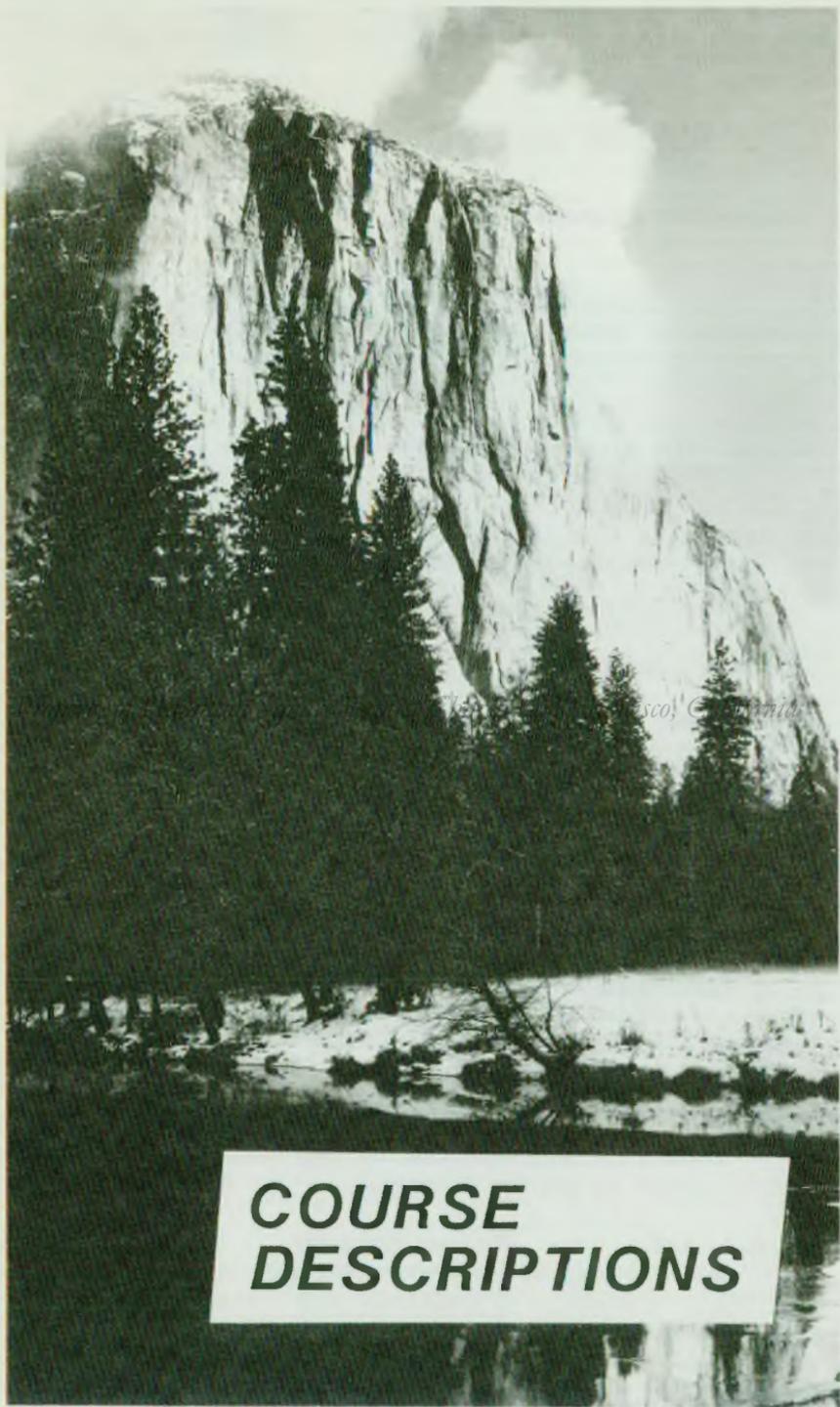
Electives

- Missions
- Church Finance
- Preaching Practicum
- Practical Use of Hebrew
- Practical Use of Greek
- Advanced Apologetics



Property of Hamilton Square Baptist Church, San Francisco, California





**COURSE
DESCRIPTIONS**

DEPARTMENT OF ANCIENT LANGUAGES

Undergraduate Courses

AL 211, 212 New Testament Greek 8 Credits

An introductory course designed to provide a foundation in Greek for the beginning student. Studies in vocabulary, morphology and syntax. Identical to AL 501, 502. Two Semesters, 4 Hours each

AL 311, 312 Greek Grammar and Syntax 6 Credits

This course is designed to improve the student's ability to read the New Testament. Additional time is spent on increasing the understanding of Greek grammar and syntax as well as translation and exegesis of the Book of Mark. Two Semesters, 3 Hours each

Graduate Courses

Property of Hamilton Square Baptist Church San Francisco, California

AL 501, 502 Elementary Greek 2 Credits

Beginning Greek for the Master of Divinity candidate who has no Greek Background. See AL 211, 212.

Two Semesters, 4 Hours each

AL 521, 522 Greek Grammar and Syntax 3 Credits

Same as AL 311, 312 above.

AL 523, 524 Elementary Hebrew 8 Credits

Studies in the vocabulary, phonology, morphology, and syntax of Biblical Hebrew. Translation of selected prose passages from the Hebrew Old Testament.

Two Semesters, 4 Hours each

AL 533 II Corinthians 3 Credits

Translation and Exegesis of the Book of II Corinthians with emphasis on practical usage. One Semester, 3 Hours

AL 631, 632 Hebrew Exegesis 4 Credits

Introduction to Hebrew exegesis including grammar and word studies. Translation and exegesis of selected prophetic and poetic passages from the Hebrew Old Testament. Emphasis upon the practical use of Hebrew in preaching. Two Semesters, 2 Hours each

AL 633 Textual Criticism 2 Credits

An introductory course dealing with the origin and history of textual criticism. Evaluation of the recent contributions in this field in light of selected passages from the New Testament. One Semester, 2 Hours

AL 711 Practical Use of Hebrew 3 Credits

Familiarity and practice with Hebrew language reference works for the purpose of doing word studies and analyzing basic sentence structure. Not open to M.Div. students for credit. D.Min. Session

AL 712 Practical Use of Greek 3 Credits

Procedures and practice in doing word studies, analysis of verbal tenses and familiarity with reference works useful for analyzing the New Testament text. Not open to M.Div. students for credit. D.Min. Session

DEPARTMENT OF BIBLE AND THEOLOGY

Property of Hamilton Square Baptist Church San Francisco, California
Undergraduate Courses

BI 111, 112 New Testament Survey 4 Credits

A comprehensive survey of the background, authors, themes, and content of each book of the New Testament. Special emphasis on major doctrines and analysis of key passages. Two Semesters, 2 Hours each

BI 211, 212 Old Testament Survey 4 Credits

A comprehensive survey of the background, authors, themes, and content of each book of the Old Testament. Evaluation and interpretation of significant passages with emphasis upon practical use. Two Semesters, 2 Hours each

BI 311, 312 Bible Doctrines 6 Credits

A comprehensive study of the major themes of Biblical Doctrine with special attention to the inspiration and authority of Scriptures, the Deity of Christ, Salvation, and the Second Coming. Use of Scripture memory so that the student becomes able to quote readily the passages which prove his beliefs.

Two Semesters, 3 Hours each

BI 321 **Life of Christ** **2 Credits**

A detailed harmony of the life of Christ from Birth to Ascension. Special emphasis on the teaching, parables, and miracles of Christ.

One Semester, 2 Hours

BI 322 **Acts** **2 Credits**

An historical study of the early church with emphasis upon the lives of Peter and Paul; the nature, growth, and development of the New Testament Church and patterns derived therefrom for modern church ministry.

One Semester, 2 Hours

BI 411, 412 **Hebrew History** **6 Credits**

A complete study of the History of Israel from the call of Abraham to the Babylonian Captivity. Special emphasis upon Israel as the repository of Divine Revelation and practical application of Israel's errors to today's Christian.

Two Semesters, 3 Hours each

BI 413, 414 **Bible Prophecy** **6 Credits**

An study of the major prophetic themes of the Old and New Testaments concentrating on the First and Second Advents. Major emphasis upon Dispensationalism as the key to interpreting prophecy.

Two Semesters, 3 Hours each

Graduate Courses

BI 511 **Old Testament Introduction** **3 Credits**

General introduction includes inspiration, canonicity, textual criticism, higher criticism, and surveys of Biblical archaeology and geography. Special introduction includes authorship, date, contents, and special problems relating to each of the books of the Old Testament.

One semester, 3 Hours

BI 512 **New Testament Introduction** **3 Credits**

A study of the background and historical credibility of the New Testament, emphasizing primary source material. The student will also learn the chapter content of the New Testament.

One Semester, 3 Hours

BI 513 Methods of Biblical Exposition 3 Credits

Studies in the principles of Scriptural interpretation and especially the dispensational approach to hermeneutics. Emphasis on developing skills and procedures for expositing Scripture with practical application to the Christian life.

One Semester, 3 Hours

BI 514 Romans 3 Credits

The exposition of the Book of Romans and its theological implications for the formulation of Christian doctrine.

One Semester, 3 Hours

BI 521 Christian Life and Ethics 3 Credits

This course focuses on the various aspects of the Christian life: true spirituality, dedication, walking in the Spirit, the filling of the Spirit, prayer, etc. Analysis of controversial issues in the light of Scripture including "tongues" and the modern Charismatic movement. The student will write a Biblical philosophy of life.

One Semester, 3 Hours

Property of Hamilton Square Baptist Church San Francisco, California
BI 522 Daniel and Revelation 3 Credits

Detailed exposition and analysis with examination of the different theories of interpretation. Studies in practical eschatology including God's plan for Israel and the church.

One Semester, 3 Hours

BI 524 Master of Arts Thesis 2 Credits

A research project of approximately 15,000 words dealing with some Biblical subject and allowing the student to utilize the skills he has acquired.

One Semester, 2 Hours

BI 531 Isaiah 3 Credits

Survey and analysis of the Book of Isaiah with emphasis on the Messianic and Millennial passages. Defense of the integrity of the book.

One Semester, 3 Hours

BI 532 Matthew Acts 3 Credits

Survey and analysis of the Books of Matthew and Acts with emphasis on the purpose of Jesus the Messiah, the beginning and development of the Church, and their unique contribution to the outworking of God's eternal plan.

One Semester, 3 Hours

TH 632 **Senior Theology** **3 Credits**
Prerequisite: 12 hours of theology. Includes angelology. The preparation and finalization of a theological position and statement of the Senior Master of Divinity student with oral defense of his position.
One Semester, 3 Hours

DEPARTMENT OF BUSINESS

Undergraduate Courses

BU 111, 112, 211 **Typing** **12 Credits**
Development of beginning to Professional Level typing skills. Includes formatting and word processing skills for today's computerized office. Three Semesters, 4 Hours each

BU 122 **Secretarial Accounting** **3 Credits**
The mathematics and organization of secretarial accounting including analysis, posting, balancing, and reporting. Development of financial reports from raw numbers.
One Semester, 3 Hours

BU 212 **Office Procedures** **4 Hours**
A comprehensive study and training in all of the office procedures and methods including business machine usage, telephone etiquette, etc. One Semester, 4 Hours

BU 221, 222 **Shorthand** **8 Credits**
The mastery of the skill of shorthand including the taking of dictation and transcribing.
Two Semesters, 4 Hours each

BU 224 **Recordkeeping** **2 Credits**
Systems and methods for keeping accurate records including attendance figures, financial files, filing, cancelled checks, and minutes of meetings. One Semester, 2 Hours

DEPARTMENT OF CHRISTIAN EDUCATION**Undergraduate Courses****ED 112 Introduction to Christian Education 3 Credits**

The Philosophy of Christian Education comparing current secular approaches to Christian Education in their various aspects. Attention is paid to the history and development of the present Christian School movement and its current problems. One Semester, 3 Hours

ED 211 General Psychology 3 Credits

An introduction to the study of psychology emphasizing the nature of human behavior and the casual relationship between elements of the personality. One Semester, 3 Hours

ED 212 Educational Psychology 3 Credits

A study of the casual relationships of learning behavior and the psychology of student personality which affects the learning process. One Semester, 3 Hours

ED 213 Materials and Methods 3 Credits

A survey of the materials and methods of education with an emphasis upon the link between philosophy and methodology and between materials and their effectiveness as educational tools. One Semester, 3 Hours

ED 214 Educational Practicum 3 Credits

An entry level course into the practice of education requiring observation and recording of the educational process actually in practice in local area Christian Schools. One Semester, 1 Hour

ED 311 Tests and Measurements 2 Credits

The nature, principles, and utilization of measurements as an evaluation device in understanding the effectiveness of educational methods as well as understanding the influence of student personality phases. One Semester, 2 Hours

ED 312 Classroom Conduct 2 Credits

The development of a classroom style which allows the teacher to discipline, lead, encourage, and help the student as well as recognize such things as symptoms of communicable diseases and learning disorders. Parent-Teacher relationships, staff relationships, record keeping, and grading are also thoroughly examined and taught.

One Semester, 2 Hours

ED 411 Elementary Teaching 12 Credits

The practical instruction in how to teach. Covers every area of elementary education including the teaching of Language Arts, Reading, Math, History, Science, Bible, Art, Music, Health, and Physical Education on the elementary level.

One Semester, 12 Hours

ED 412 Student Teaching 12 Credits

The practice of teaching in a local Christian School under the direction of a classroom teacher in the field and level of choice.

One Semester, 12 Hours

Property of Hamilton Square Baptist Church San Francisco, California
Graduate Courses

ED 511 Philosophy of Christian Education 3 Credits

A graduate level development of the teacher or administrator's personal philosophy of Christian Education.

One Session, 3 Hours

ED 512 Foundations of Christian Education 3 Credits

An overview of the foundations and development of education to its present state in America and the Christian School as an alternative educational system.

One Session, 3 Hours

ED 513 Advanced Methods Evaluations 3 Credits

A study of the methods and materials of education and testing. Each student will be required to develop original teaching aids for use in his field of endeavor.

One Session, 3 Hours

ED 521 Christian School Administration 3 Credits

The utilization of process, organization, communication, decision making, disciplines, leadership training in the Christian School.

One Session, 3 Hours

ED 522 **Elementary Curriculum** **3 Credits**
Scope and sequence of elementary education grade by grade. One Session, 3 Hours

ED 523 **School Management** **3 Credits**
Educational management principles to assist the Administrator in personnel administration, supervision of instruction, food service, transportation, office procedures, recordkeeping, athletics, in-service training of teachers, etc. One Session, 3 Hours

ED 524 **Secondary Curriculum** **3 Credits**
A study of the philosophy, content, structure, and sequence of each of the curriculum areas (Bible, History, English, Literature, Science, Math, Music, etc.) in the High School. One Session, 3 Hours

ED 525 **Directed Study** **9 Credits**
Directed study for the School Administrator in an area of his or her weakness and/or interest. *Property of Hamilton Square Baptist Church, San Francisco, California*
Fifteen Months, 3 or 6 Hours

ED 531 **Methods of Reading** **3 Credits**
The principles and concepts of phonetic skills including a survey of the materials and methods applicable to teaching reading in the elementary school. One Session, 3 Hours

ED 532 **Methods of Mathematics** **3 Credits**
The concepts of math instruction on the K-6 level and the development of teaching skills, aids, visuals, and files for elementary math instruction. One Session, 3 Hours

ED 533 **Methods of History** **3 Credits**
The Christian approach to teaching history, economics, government, and geography to elementary students and the development of teaching skills, visuals, aids, and files for elementary school. One Session, 3 Hours

ED 534 **Science Methods** **3 Credits**
Concepts and teaching methods for instructing elementary students on plants, animals, machines, solar system, basic chemistry, and toxic dangers. One Session, 3 Hours

- ED 535 Directed Study 9 Credits**
 Directed study for the elementary teacher to help the teacher overcome an indetified personal teaching weakness or to develop a personal interest project in an area of elementary instruction. Fifteen Months, 3 or 6 Hours
- ED 541 Guidance Counseling 3 Credits**
 Instruction in the scope and methods of guidance counseling for Christian schools emphazing the practical aspects of interpersonal relationships, career choices, and personality maturation. One Session, 3 Hours
- ED 542 High School Math-Science 3 Credits**
 Methods and content of High School math and science courses is taught. Emphasis is upon development of materials and demonstrations in the field of Science and Math. One Session, 3 Hours
- ED 543 High School English 3 Credits**
 Methods and techniques for teaching High School English courses including spelling, vocabulary, grammar, and literature. Reading program development to encourage outside reading. Research paper projects to develop college level research skills in High School students. One Session, 3 Hours
- ED 544 High School History/Bible 3 Credits**
 Principles of teaching History from a Christian viewpoint and techniques for making it live by vitalizing and visualizing the underlying principles of both history and the Bible. One Session, 3 Hours
- ED 545 Directed Study 9 Credits**
 A research project in the chosen field for the development of a full course curriculum for the subject of the teacher's interest. Fifteen Months, 3 or 6 Hours

DEPARTMENT OF ENGLISH AND SPEECH

Undergraduate Courses

EN 101 English Review 0 Credits

All entering Freshman must take an English placement exam. Those who do not score sufficiently well will be required to take a one semester, no credit review of the English Language so that their competency in English can be raised to a College standard level.

One Semester, No Credit

EN 111 English Grammar 3 Credits

All entering Freshmen will begin their college studies in English with a one semester comprehensive course of English Grammar. A concentrated effort is made to bring the student to the skill of English usage necessary to write and speak correctly in the service of the Lord.

One Semester, 3 Hours

Property of Hamilton Square Baptist Church San Francisco, California

EN 112 English Composition 3 Credits

The correlative to proper grammar skills is the ability to write correctly the English language including the development of research paper writing skills. Included is emphasis on spelling and vocabulary. One Semester, 3 Hours

EN 211 English Literature 3 Credits

A comprehensive anthological approach to English Literature including the reading of at least three complete, classic English works. The recurrent Biblical themes of sin, depravity, salvation, and perfection are viewed as they occur through the scope of English literature from 500 A.D. to the present.

One Semester, 3 Hours

EN 212 American Literature 3 Credits

An historical survey of American Literature from Pilgrim days to the present featuring a look at the influence of Biblical Christianity on literature and the influence of literature on the development of American liberty and thought. At least three complete works will be read as well as anthological material.

One Semester, 3 Hours

EN 221 Business English 2 Credits

A special course for business students teaching both the grammar, the spelling, the vocabulary, and the writing style of concise Business English. A hands on tools type course designed to prepare the Church Secretarial Major for the normal business world.

One Semester, 2 Hours

EN 311 Literary Criticism 3 Credits

A course in style and criticism of literary works designed to fully acquaint the English minor with how the language works, how it is used in literary works, with special emphasis upon figures of speech and the impact of words upon the reader. Analysis of full literary works ranging from the novel, the play, the prose essay, and the poem. Included is the use of literary device in the Scripture and its meaning in the interpretation of Scripture.

One Semester, 3 Hours

EN 312 Shakespeare 3 Credits

The reading of both the poetry and the plays of William Shakespeare including the analysis of character, Christian doctrine, and nature of man as revealed in the Elizabethan drama.

One Semester, 3 Hours

EN 411 Journalism 3 Credits

The tools, the methods, the style of journalism including the analysis of reporting and editorial. Specific emphasis on publicity and public relations as well as the power of the printed page in the history of America.

One Semester, 3 Hours

EN 412 Puritanism 3 Credits

The literature of faith and dissent with an emphasis upon the works of Milton, Bunyon, and other English Christian writers. A special emphasis upon the thought and form of literary works that preshadowed the American Revivals and Revolution.

One Semester, 3 Hours

SP 111, 112 Fundamentals of Speech 6 Credits
Studies in the philosophy and techniques of public speaking with a view toward using God-given talents for the purpose of Christian Service. In class presentations will include diverse subjects, genres and situations.
Two Semesters, 3 Hours each

DEPARTMENT OF HISTORY

Undergraduate Courses

HI 111, 112 History of Civilization 6 Credits
A Christian view of the history of the world examining the rise of civilization and God's dealings with man through the nations. Special emphasis upon the intervention of God in the affairs of man.
Two Semesters, 3 Hours each

HI 211, 212 United States History 6 Credits
A thorough examination of the Christian view of the rise of America to prominence and the seeds of decay in our present society. Special emphasis to the great awakenings and the role of Christianity in the government and development of the nation.
Two Semesters, 3 Hours each

HI 311 History of the Renaissance 3 Credits
The history of the cultural revolution that ended the Middle Ages in Europe and set the scene for the Reformation with special emphasis upon the intellectual, philosophical, moral, and religious climate that made the Reformation possible.
One Semester, 3 Hours

HI 312 History of the Reformation 3 Credits
A thorough exploration of the causes, course, and consequences of the Protestant Reformation from Savanarola in Italy to Tyndale in England including Calvin, Luther, and the Anabaptists.
One Semester, 3 Hours

HI 411 History of Colonial America 3 Credits

An examination of the English Settlement of North America and the Christian impact of the pilgrims beginning with the exploration and discovery of the New World until the War of Independence. One Semester, 3 Hours

HI 412 History of the Twentieth Century 3 Credit

Commencing with the Industrial Revolution of the 1890's, this course traces the causes of World Wars I and II with special emphasis on the roles of Europe and the United States, the rise of Communism, and the plight of the Third World in the historical events of this century.

One Semester, 3 Hours

Graduate Courses**HI 511, 512 Church History 4 Credits**

A survey of the history of the church and of professing Christendom from the time of the apostles up to the Reformation and of the men, movements, and events in Christendom from the Reformation to the present, with stress on our orthodox, Fundamentalist heritage. Research in selected primary source documents.

Two Semesters, 2 Hours each

HI 631 Baptist History 2 Credits

A survey of Baptist history, including theories of origins, the Anabaptists, Baptists in England and America, and Baptists missions around the world up to the present. The student will do a historical research project in primary source documents concerning some previously unstudied aspect of Baptist history. One Semester, 2 Hours



SC 311, 312, General Chemistry 6 Credits

The principles of chemistry including atomic structure, nomenclature, writing formulas, physical properties, chemical properties, bonding, periodic relationships, and nuclear chemistry in principle and demonstration.

Two Semesters, 3 Hours each

SC 411, 412 General Physics 6 Credits

The fundamental nature of matter and energy including the study of equilibrium, motion, energy, work, momentum, vibration, electricity, magnetism, and optics.

Two Semesters, 3 Hours each

DEPARTMENT OF MUSIC**Undergraduate Courses****MU 111, 112 Freshman Music Theory 6 Credits**

Basic music theory with an introduction to melodic writing, sightsinging and dictation.

Property of Hamilton Square Baptist Church San Francisco, California
Two Semesters, 3 Hours each

MU 121, 122 Piano 2 Credits

Private piano lessons requiring five hours of practice per week beginning at the student's current level of ability.

Two Semesters, 1 Hour each

MU 131, 132 Voice 2 Credits

Private voice lessons training the voice to sing correctly.

Two Semesters, 1 Hour each

MU 211, 212 Sophomore Music Theory 6 Credits

Continuation of the principles of Music Theory including modulation, simple altered chords, ear training, and part writing.

Two Semesters, 3 Hours each

MU 221, 222 Piano 2 Credits

Private lessons in piano to improve the skills of the student.

Two Semesters, 1 Hour each

MU 231, 232 Voice 2 Credits

Private voice lessons further developing the singing voice.

Two Semesters, 1 Hour each

PR 311, 312, 411, 412 Christian Service Practice 4 Credits

Every student regardless of his or her major is required to take for credit and fulfill the requirements of active service in the local church.

Four Semesters, 1 Hour each

Graduate Courses**PR 511 Baptist Polity 3 Credits**

A detailed study of the Scriptural foundation, theory, and practical application of the Baptist distinctives. Emphasized are the authority of the Scripture, regenerate church membership, priesthood of the believer, church disciplines, congregational church government, ecclesiastical, and civil religious liberty. One Semester, 3 Hours

PR 512 Contemporary Christendom 3 Credits

A survey of the contemporary religious scene including men, organizations, and movements as to their ecclesiastical and doctrinal positions. Analysis based on the Biblical doctrine of separation. One Semester, 3 Hours

PR 522 Pastoral Counseling 2 Credits

An introduction to the applications of marriage, family, and child counseling to the ministry of the local church pastorate. One Semester, 2 Hours

PR 523 Pastoral Practicum 3 Credits

An intensive one year internship in a local church under the guidance of a local pastor and a faculty member. Begins in the second semester, continues through the summer, and ends at the end of the first semester in December so that one full year of church life is experienced. Three Semesters, 1 Hour each

PR 531 Church Administration 3 Credits

Principles and methods for the future pastor in the areas of church management, staff relations, ministry goals and philosophy, finances, church and ministry organization, program execution, and leadership. One Semester, 3 Hours

PR 532 Educational Administration 2 Credits

A course training the future pastor how to organize all of the teaching ministries of the local church including Sunday School, Training Union, Leadership Training, AWANA, etc. One Semester, 2 Hours

PR 534 Pastoral Seminar 2 Credits

A course concluding the training of the pastor in how to administer the ministry of the local church, the ordinances, the meetings of the local church, etc. Preparation for ordination. One Semester, 2 Hours

PR 621, 622 Homiletics 6 Credits

Prerequisite: BI 521 Methods of Biblical Exposition. Men Only. A comprehensive study of the preparation, delivery and usefulness in preaching in the local church. An examination of different styles of sermons, different delivery styles, and the results of style and delivery. Practice preaching and preaching assignments required.

Two Semesters, 3 Hours each

Property of Hamilton Square Baptist Church San Francisco, California

PR 711 Contemporary Issues for Fundamentalists 3 Credits

An examination of men, organizations and movements in the current religious scene with analysis of their doctrine and practice as it relates to the Bible. Students who take this course cannot receive credit for PR 512.

D.Min. Session

PR 712 Marriage and Family Counselling 3 Credits

Theory and technique from a pastoral perspective for conducting an effective counselling ministry in the local church. Emphasis on premarital preparation, recognition and correction of problems and preventative measures.

D.Min. Session

PR 713 Dissertation Project 3 Credits

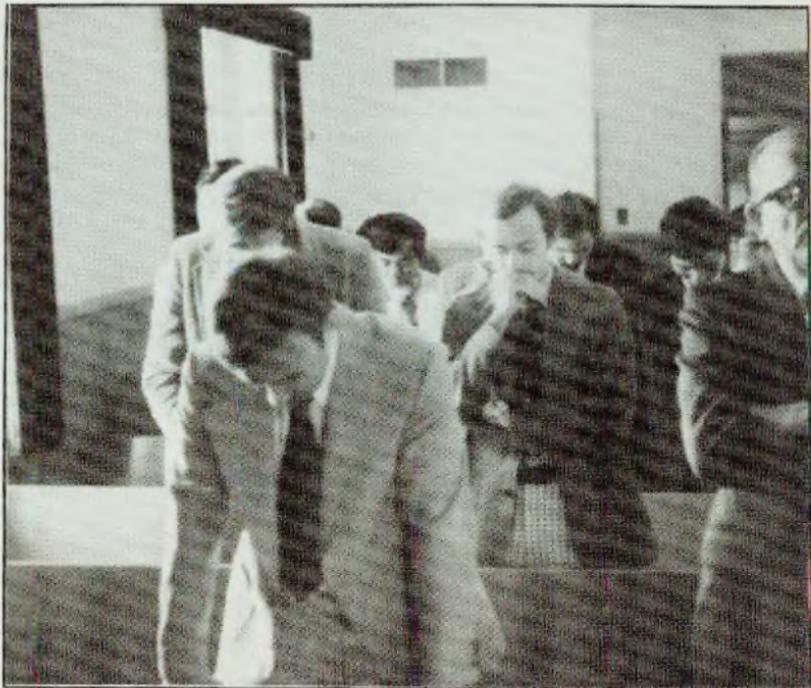
A detailed analysis with application of Biblical principles concerning some aspect of the ministry. The student will write on an area having relevance to his particular work and should begin the project at the midpoint of his program. Details are available from the program advisor.

D.Min. Session

- PR 714** **Evangelism and Church Growth** **3 Credits**
Evaluation of the causes of church growth and decline with surveys of current methods in evangelism. Comparison of these methods with the Biblical teaching on outreach. D.Min. Session
- PR 715** **Church Management and Leadership** **3 Credits**
Principles and techniques for administering the local church and related ministries such as the Christian school. The course focuses on decision-making, communication, leadership qualities, motivation and Biblical versus non-Biblical leadership models. Students who take this course cannot receive credit for PR 531. D.Min. Session
- PR 716** **Discipleship and Lay Training** **3 Credits**
Guidelines, procedures and materials for assimilating new converts, strengthening church members and preparing Christians for leadership in the church. D.Min. Session
- PR 717** **Missions** **3 Credits**
Biblical principles and methods for establishing a global outreach. Includes studies in the philosophy and trends of modern missions groups. D.Min. Session
- PR 718** **Church Finance** **3 Credits**
Pastoral procedures and guidelines for setting up and administering the financial program of the local church and its ministries including planning, budgeting, fund-raising, acquisition of property, materials and estate planning. D.Min. Session
- PR 719** **Preaching Practicum** **3 Credits**
Analysis of taped sermons previously sent to the instructor and preaching in class. Emphasis on the improvement of sermonic and pulpit style. D.Min. Session
- PR 720** **Advanced Apologetics** **3 Credits**
Studies of modern thought systems currently espoused by society with analysis and criticism based on a Biblical philosophy of origin, existence and purpose. D.Min. Session

| | | | |
|---|-------|----------------------------------|-------|
| Accreditation..... | 15 | Doctor of Ministry | 43 |
| Administration, M.C.E..... | 39 | Elementary Education, M.C.E. ... | 39 |
| Advanced Christian Worker's Certificate..... | 33 | Evening Classes..... | 26 |
| Application Process | 21 | Facilities..... | 14 |
| Associate in Arts | 33 | Faculty..... | 16 |
| Bachelor of Arts..... | 36 | Financial Information..... | 20-21 |
| Bible Major, A.A..... | 34 | Foreign Students..... | 22 |
| Board of Trustees..... | 18 | Grading System..... | 29 |
| Calendar..... | 4-5 | History of College..... | 8 |
| Chapel..... | 27 | Honors..... | 29 |
| Christian Education, A.A..... | 35 | Housing..... | 30 |
| Christian Worker's Certificate ... | 33 | Location..... | 13 |
| Church Music, A.A..... | 35 | Map..... | 24 |
| Classes..... | 26 | Master of Arts..... | 37 |
| Courses..... | 48-67 | Master of Christian Education... | 38 |
| Ancient Languages..... | 48 | Master of Divinity..... | 40 |
| Bible and Theology..... | 49 | Master of Ministry..... | 37 |
| Business..... | 53 | Master of Theology..... | 42 |
| Christian Education..... | 54 | Practical Experience..... | 28 |
| English and Speech..... | 58 | President's Message..... | 3 |
| History..... | 60 | Purpose..... | 6 |
| Math and Science..... | 62 | Refunds..... | 21 |
| Music..... | 63 | Secondary Education, M.C.E. | 39 |
| Practical Studies..... | 64 | Secretarial Science, A.A..... | 36 |
| Day Classes..... | 26 | Standards of Conduct..... | 28 |
| Degrees, List of..... | 32 | Statement of Faith..... | 9 |
| | | Transfer Credit..... | 23 |

Property of Hamilton Square Baptist Church San Francisco, California



Property of Hamilton Square Baptist Church San Francisco, California